



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

Board of Directors
Ross Valley Fire Department
<https://zoom.us/j/99047758256>
Webinar ID: 990 4775 8256
Phone: 669-900-3683

For callers *9 to raise your hand *6 to mute/unmute

Wednesday, October 14th, 2020
6:30 pm

Call to order – 6:30pm

1. Open time for public expression. The public is welcome to address the Board at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or that the need to take action arose following posting of the agenda.
2. Board requests for future agenda items, questions, and comments to staff, staff miscellaneous items.
3. Chief Report – Verbal update by Fire Chief Weber
4. Consent Agenda: Items on the consent agenda may be removed and discussed separately. Discussion may take place at the end of the agenda. Otherwise, all items may be approved with one action.
 - a) Acknowledge Check Register issued during September
 - b) Call report and out of jurisdiction report – September
 - c) Current Budget Report
 - d) Minutes from the September 9th, 2020 Board Meeting
 - e) Grand Jury Report Response
 - f) RVPA Lease Agreement
5. Emergency Alerting (Sirens) – Chief Weber
6. Insurance Cancellation – Chief Weber
7. Safer Grant – Chief Weber
8. Discussion on November 11th, 2020, meeting (Veteran's day) - Deputy Director Yeager

Next meeting – Scheduled for Wednesday, November 11, 2020, Location TBD.


s/Mariana Gonzalez, Administrative Assistant

This agenda was posted in accordance with #54954.2 and #54954.3 of the Government Code. Any writings or documents provided to a majority of the Board regarding any item on this agenda after the distribution of the original packet will be made available for public inspection at the public counter at the Fire Station located at 777 San Anselmo Ave., San Anselmo. AMERICAN SIGN LANGUAGE INTERPRETERS AND ASSISTIVE LISTENING DEVICES MAY BE REQUESTED BY CALLING (415) 258-4686 AT LEAST 72 HOURS IN ADVANCE. COPIES OF DOCUMENTS ARE AVAILABLE IN ACCESSIBLE FORMATS UPON REQUEST.

Committed to the protection of life, property, and environment.

SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW

HEADQUARTERS: 777 San Anselmo Avenue, San Anselmo, CA 94960 TEL: (415) 258-4686 FAX: (415) 258-4689 www.rossvalleyfire.org



Ross Valley Fire, CA

Check Report

By Check Number

Date Range: 09/01/2020 - 09/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01326	AMAZON.COM SERVICES LLC	09/03/2020	Regular	0.00	391.44	21402
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>11WN-NQPD-JYT</u>	Invoice	09/03/2020	JUN 2020 - FOUR WATERPROOF TENTS	0.00	391.44	
	<u>01.10.63131.00</u>		EQUIPMENT		391.44	
01026	AT&T Calnet	09/03/2020	Regular	0.00	1,247.40	21403
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>000015226412</u>	Invoice	09/03/2020	7/25/20-8/24/20 - BAN 9391026581	0.00	415.80	
	<u>01.14.61705.00</u>		TELEPHONE		415.80	
<u>000015226413</u>	Invoice	09/03/2020	7/25/20-8/24/20 - BAN 9391026582	0.00	415.80	
	<u>01.14.61705.00</u>		TELEPHONE		415.80	
<u>000015226415</u>	Invoice	09/03/2020	7/25/20-8/24/20 - BAN 9391026584	0.00	415.80	
	<u>01.14.61705.00</u>		TELEPHONE		415.80	
01059	AT&T Mobility	09/03/2020	Regular	0.00	205.21	21404
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>287016675128X0</u>	Invoice	09/03/2020	7/16/20-8/15/20 - FOUNDATION ACCOUN	0.00	205.21	
	<u>01.14.61705.00</u>		TELEPHONE		205.21	
01313	Comcast	09/03/2020	Regular	0.00	355.66	21405
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>632-09032020</u>	Invoice	09/03/2020	632 - 33 SFD BLVD - 7/28/20-8/27/20	0.00	355.66	
	<u>01.14.61705.00</u>		TELEPHONE		355.66	
01210	CSFEWBC-VLSA	09/03/2020	Regular	0.00	200.00	21406
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>2020-133</u>	Invoice	09/03/2020	AUG 2020 - DEPOSIT TO 6826916915	0.00	200.00	
	<u>01.10.60064.01</u>		VOLUNTEER LENGTH OF S		200.00	
01017	Fairfax Lumber	09/03/2020	Regular	0.00	52.99	21407
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>213548</u>	Invoice	09/03/2020	AUG 2020 - INSULATED HOT WATER NOZZ	0.00	28.32	
	<u>01.05.62200.00</u>		GENERAL DEPARTMENT S		28.32	
<u>213621</u>	Invoice	09/03/2020	AUG 2020 - AIR PLUG /AIR COUPLER	0.00	24.67	
	<u>01.10.62204.00</u>		PARAMEDIC RESPONSE S		24.67	
01049	Fishman Supply Company	09/03/2020	Regular	0.00	713.70	21408
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
<u>1244468.1</u>	Invoice	09/03/2020	AUG 2020 - GOJO MICRELL ANTIBAC SOA	0.00	128.15	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		128.15	
<u>1244468.2</u>	Invoice	09/03/2020	AUG 2020 - GOJO MICRELL ANTIBAC SOA	0.00	256.30	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		256.30	
<u>1268114</u>	Invoice	09/03/2020	AUG 2020 - MULTIFOLD TOWELS/DISH SO	0.00	329.25	
	<u>01.14.62206.00</u>		JANITORIAL MAINTENAN		329.25	

AGENDA ITEM # 4A

Date 10/14/2020

Check Report

Date Range: 09/01/2020 - 09/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01353	Fortezza Diversified Services, LLC	09/03/2020	Regular	0.00	1,300.00	21409
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
904-20	Invoice	09/03/2020	AUG 2020 - BACKGROUND INVESTIGATIO	0.00	1,300.00	
01.05.61129.00			HIRING EXPENSES		1,300.00	
01068	Jake Peterson	09/03/2020	Regular	0.00	87.76	21410
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0002789	Invoice	09/03/2020	AUG 2020 - FUEL FOR TYPE 3 DEPLOYMEN	0.00	87.76	
01.25.62988.00			FUEL		87.76	
01267	James Barona	09/03/2020	Regular	0.00	1,750.19	21411
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
INV0002790	Invoice	09/03/2020	8/17/20-8/22/20 - HOTEL ACCOMMODATI	0.00	807.78	
01.10.62203.00			EMERGENCY RESPONSE S		807.78	
INV0002791	Invoice	09/03/2020	8/16/20-8/22/20 - HOTEL ACCOMMODATI	0.00	942.41	
01.10.62203.00			EMERGENCY RESPONSE S		942.41	
01354	Matrix HG	09/03/2020	Regular	0.00	437.28	21412
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
141945	Invoice	09/03/2020	5/27/20 - SLEEPY HOLLOW FIRE STATION	0.00	437.28	
01.14.61500.20			BUILDING MAINTENANCE		437.28	
01276	Municipal Emergency Services	09/03/2020	Regular	0.00	2,682.32	21413
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
IN1469443	Invoice	09/03/2020	JUN 2020 - SCBA FLOW TEST	0.00	2,682.32	
01.10.62211.00			BREATHING APPARATUS-C		2,682.32	
01344	NELSON	09/03/2020	Regular	0.00	4,410.25	21414
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
6325073	Invoice	09/03/2020	7/16/20 - M. MORRIS - CLERICAL ASSISTA	0.00	1,180.00	
01.00.60010.00			TEMPORARY HIRE		1,180.00	
6328450	Invoice	09/03/2020	8/27/20 - M. MORRIS - CLERICAL ASSISTA	0.00	1,475.00	
01.00.60010.00			TEMPORARY HIRE		1,475.00	
6329059	Invoice	09/03/2020	8/30/20 - M. MORRIS - CLERICAL ASSISTA	0.00	1,755.25	
01.00.60010.00			TEMPORARY HIRE		1,755.25	
01020	PG&E	09/03/2020	Regular	0.00	1,278.26	21415
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
758-09032020	Invoice	09/03/2020	758 - PARK RD & BOLINAS RD - 7/4/20-8/	0.00	1,278.26	
01.14.61702.00			GAS AND ELECTRIC		1,278.26	
01188	Staples Credit Plan	09/03/2020	Regular	0.00	73.37	21416
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
2605487761	Invoice	09/03/2020	AUG 2020 - BINDER CLIPS/LIFE SAVERS/KL	0.00	73.37	
01.05.62000.00			OFFICE SUPPLIES		73.37	
01098	Verizon Wireless	09/03/2020	Regular	0.00	765.60	21417
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
9861452289	Invoice	09/03/2020	8/24/20-9/23/20 - ACCOUNT NUMBER 84	0.00	765.60	
01.14.61705.00			TELEPHONE		765.60	

Check Report

Date Range: 09/01/2020 - 09/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01326	AMAZON.COM SERVICES LLC	09/09/2020	Regular	0.00	76.00	21418
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
13X6-HL4R-PPJQ	Invoice	09/09/2020	SEPT 2020 - AFFRESH DISHWASHER CLEA	0.00	32.55	
	01.14.62206.00		JANITORIAL MAINTENAN		32.55	
14CF-NX31-VRQ	Invoice	09/09/2020	SEPT 2020 - OTTER BOX IPHONE CASE	0.00	43.45	
	01.10.53150.00		COMMUNICATIONS EQUI		43.45	
01054	BoundTree Medical	09/09/2020	Regular	0.00	1,922.95	21419
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
83726324	Invoice	09/09/2020	AUG 2020 - MEGAMOVER TRANSPORT/AI	0.00	401.30	
	01.10.62204.00		PARAMEDIC RESPONSE S		401.30	
83734747	Invoice	09/09/2020	AUG 2020 - NITRILE GLOVES, LG, XL, XXL	0.00	929.83	
	01.10.62204.00		PARAMEDIC RESPONSE S		929.83	
83748265	Invoice	09/09/2020	AUG 2020 - CURAPLEX/SYRINGE/LARYNG	0.00	503.27	
	01.10.62204.00		PARAMEDIC RESPONSE S		503.27	
83760350	Invoice	09/09/2020	SEPT 2020 - SMART CAPNOLINE - PEDIATR	0.00	88.55	
	01.10.62204.00		PARAMEDIC RESPONSE S		88.55	
01272	Diesel Direct West Inc	09/09/2020	Regular	0.00	1,708.43	21420
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
83717769	Invoice	09/09/2020	SEPT 2020 - GASOLINE UNL - 157.4 GALLO	0.00	611.37	
	01.25.62988.00		FUEL		611.37	
83717770	Invoice	09/09/2020	SEPT 2020 - ULSD CLEAR - 300.5 GALLONS	0.00	1,097.06	
	01.25.62988.00		FUEL		1,097.06	
01089	Life-Assist Inc	09/09/2020	Regular	0.00	104.73	21421
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
1025470	Invoice	09/09/2020	AUG 2020 - ADC PROSPHYG / PEDI-WHEE	0.00	104.73	
	01.10.62204.00		PARAMEDIC RESPONSE S		104.73	
01279	Marin Health & Human Services	09/09/2020	Regular	0.00	127.00	21422
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
062618-2	Invoice	09/09/2020	AUG 2020 - EMT RENEWAL-VAN DYKE / P	0.00	127.00	
	01.10.61000.00		TRAINING AND EDUCATIO		127.00	
01073	U.S. Bank Corporate Payment System	09/14/2020	Regular	0.00	8,894.74	21423
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
801-09142020	Invoice	09/14/2020	JUL 2020 - USBANK - 7/22/20-8/24/20 - 8	0.00	8,894.74	
	01.00.60225.00		EDUCATION REIMBURSE		1,600.00	
	01.05.62003.00		POSTAGE		84.44	
	01.05.62200.00		GENERAL DEPARTMENT S		309.18	
	01.10.61000.00		TRAINING AND EDUCATIO		143.36	
	01.10.62203.00		EMERGENCY RESPONSE S		3,562.16	
	01.10.63131.00		EQUIPMENT		130.50	
	01.14.61500.21		BUILDING MAINTENANCE		2,786.48	
	01.14.63044.00		TECHNOLOGY PURCHASE		92.50	
	01.25.62988.00		FUEL		112.46	
	01.25.62989.00		PARTS VEHICLE		73.66	
01326	AMAZON.COM SERVICES LLC	09/17/2020	Regular	0.00	244.33	21424

Check Report

Date Range: 09/01/2020 - 09/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
13X6-HL4R-TYJ7	Invoice	09/16/2020	SEPT 2020 - TRAILER HITCH PIN / CLIP / RE	0.00	182.43	
01.10.63131.00			EQUIPMENT		182.43	
11LG-KD39-3JNK	Invoice	09/16/2020	SEPT 2020 - CAMERA LENS PROTECTOR /	0.00	61.90	
01.10.63150.00			COMMUNICATIONS EQUI		61.90	
01026	AT&T Calnet	09/17/2020	Regular	0.00	749.87	21425
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
000015294255	Invoice	09/16/2020	8/10/20-9/9/20 - BAN 9391026573	0.00	20.71	
01.14.61705.00			TELEPHONE		20.71	
000015294257	Invoice	09/16/2020	8/10/20-9/9/20 - BAN 9391026575	0.00	683.67	
01.14.61705.00			TELEPHONE		683.67	
000015294258	Invoice	09/16/2020	8/10/20-9/9/20 - BAN 9391026577	0.00	24.88	
01.14.61705.00			TELEPHONE		24.88	
000015294479	Invoice	09/16/2020	8/10/20-9/9/20 - BAN 9391031636	0.00	20.61	
01.14.61705.00			TELEPHONE		20.61	
01075	Batteries Plus Bulbs	09/17/2020	Regular	0.00	9.76	21426
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
P30368218	Invoice	09/16/2020	AUG 2020 - 3 AMP DC CHARGER	0.00	9.76	
01.05.62200.00			GENERAL DEPARTMENT S		9.76	
01054	BoundTree Medical	09/17/2020	Regular	0.00	952.00	21427
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
83762088	Invoice	09/16/2020	SEPT 2020 - MANUAL RESUSCITATOR BVM	0.00	195.65	
01.10.62204.00			PARAMEDIC RESPONSE S		195.65	
83770056	Invoice	09/16/2020	SEPT 2020 - LARYNGOSCOPE BLADES	0.00	40.59	
01.10.62204.00			PARAMEDIC RESPONSE S		40.59	
83770057	Invoice	09/16/2020	SEPT 2020 - GAUZE PADS/SAFETY GLASSE	0.00	256.30	
01.10.62204.00			PARAMEDIC RESPONSE S		256.30	
83773875	Invoice	09/16/2020	SEPT 2020 - NALOXONE 2MG 2ML LUER JE	0.00	459.46	
01.10.62204.00			PARAMEDIC RESPONSE S		459.46	
01029	Department of Justice	09/17/2020	Regular	0.00	49.00	21428
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
468749	Invoice	09/16/2020	AUG 2020 - FINGERPRINT APPS / FBI	0.00	49.00	
01.05.61129.00			HIRING EXPENSES		49.00	
01016	Diego Truck Repair Inc	09/17/2020	Regular	0.00	1,666.24	21429
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
69772	Invoice	09/16/2020	AUG 2020 - REPAIR - TRANSMISSION FLUI	0.00	1,666.24	
01.25.61600.00			REPAIRS VEHICLE		1,666.24	
01272	Diesel Direct West Inc	09/17/2020	Regular	0.00	927.93	21430
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name	Item Description	Distribution Amount			
83733221	Invoice	09/16/2020	SEPT 2020 - GASOLINE UNL 59.6 GALLONS	0.00	222.94	
01.25.62988.00			FUEL		222.94	
83733222	Invoice	09/16/2020	SEPT 2020 - ULSD CLEAR 200.4 GALLONS	0.00	704.99	
01.25.62988.00			FUEL		704.99	
01017	Fairfax Lumber	09/17/2020	Regular	0.00	116.99	21431

Check Report

Date Range: 09/01/2020 - 09/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
213902	Invoice	09/16/2020	SEPT 2020 - STA 20 - HOSE FLEXOGEN 5/8	0.00	36.29	
	01.05.62200.00		GENERAL DEPARTMENT S		36.29	
213953	Invoice	09/16/2020	SEPT 2020 - FCT CARTRIDGE / DOUG FIR /	0.00	74.13	
	01.14.61500.21		BUILDING MAINTENANCE		74.13	
214231	Invoice	09/16/2020	SEPT 2020 - STA 20 - BUSHING / ADAPTER	0.00	3.83	
	01.05.62200.00		GENERAL DEPARTMENT S		3.83	
214427	Invoice	09/16/2020	SEPT 2020 - STA 20 - 4000 5/16 - 18X36 T	0.00	2.74	
	01.05.62200.00		GENERAL DEPARTMENT S		2.74	
01049	Fishman Supply Company	09/17/2020	Regular	0.00	122.58	21432
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
1268114.1	Invoice	09/16/2020	SEPT 2020 - ECOS LAUNDRY DETERGENT	0.00	122.58	
	01.14.62206.00		JANITORIAL MAINTENAN		122.58	
01050	Golden State Emergency Veh Svc	09/17/2020	Regular	0.00	3,182.05	21433
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
C1023363	Invoice	09/16/2020	JUN 2020 - SPRING HANGER / CREDIT-INC	0.00	397.45	
	01.25.62989.00		PARTS VEHICLE		-608.82	
	01.25.62989.00		PARTS VEHICLE		1,006.27	
C1023993	Invoice	09/16/2020	AUG 2020 - PART ORDERED - SPRING HAN	0.00	599.39	
	01.25.62989.00		PARTS VEHICLE		599.39	
C1024207	Invoice	09/16/2020	AUG 2020 - PART ORDERED - LIGHT TECNI	0.00	40.94	
	01.25.62989.00		PARTS VEHICLE		40.94	
W1002079	Invoice	09/16/2020	SEPT 2020 - 90 DAY BIT INSPECTION	0.00	2,144.27	
	01.25.61600.00		REPAIRS VEHICLE		2,144.27	
01295	Grier Argall Plumbing Inc	09/17/2020	Regular	0.00	1,275.00	21434
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
13171	Invoice	09/16/2020	SEPT 2020 - INSTALL ICE MACHINE / RUN	0.00	1,275.00	
	01.14.61500.19		BUILDING MAINTENANCE		1,275.00	
01286	IEDA, Inc.	09/17/2020	Regular	0.00	1,408.33	21435
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
23137	Invoice	09/16/2020	7/1/20-7/31/20 - LABOR RELATIONS CON	0.00	1,408.33	
	01.00.61105.00		OTHER CONTRACT SERVI		1,408.33	
01066	Kaiser Foundation Health Plan Inc	09/17/2020	Regular	0.00	230.00	21436
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
037-09162020	Invoice	09/16/2020	SEPT 2020 - GUARANTOR ACCT 32090024	0.00	230.00	
	01.05.61127.00		HEALTH AND WELLNESS		230.00	
01262	MacLeod Watts Inc	09/17/2020	Regular	0.00	1,340.00	21437
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
200909RVFD	Invoice	09/16/2020	SEPT 2020 - GASB 68 FOR FISCAL YEAR EN	0.00	1,340.00	
	01.05.61103.00		AUDIT & BOOKKEEPING SE		1,340.00	
01037	Marin Municipal Water District	09/17/2020	Regular	0.00	212.76	21438

Check Report

Date Range: 09/01/2020 - 09/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
135-09162020	Invoice	09/16/2020	135 - 14-18 PARK RD - 7/3/20-9/2/20	0.00	122.19	
	01.14.61703.00		WATER		122.19	
263-09162020	Invoice	09/16/2020	263 - 14-18 PARK RD - 7/3/20-9/2/20	0.00	90.57	
	01.14.61703.00		WATER		90.57	
01344	NELSON	09/17/2020	Regular	0.00	1,534.00	21439
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
6329594	Invoice	09/16/2020	9/6/20 - M. MORRIS - CLERICAL ASSISTAN	0.00	1,534.00	
	01.00.60010.00		TEMPORARY HIRE		1,534.00	
01255	TIAA Commercial Bank Inc.	09/17/2020	Regular	0.00	589.03	21440
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
7511131	Invoice	09/16/2020	SEPT 2020 - CONTRACT NUMBER 204290	0.00	589.03	
	01.05.61105.00		OTHER CONTRACT SERVI		589.03	
01144	Town of San Anselmo	09/17/2020	Regular	0.00	21,225.00	21441
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
2020-21-MISC08	Invoice	09/16/2020	7/1/20-9/30/20 - QTR1 FINANCIAL SERVIC	0.00	21,225.00	
	01.05.61120.00		CONTRACT SERVICES-SAN		21,225.00	
01326	AMAZON.COM SERVICES LLC	09/23/2020	Regular	0.00	558.86	21442
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
14Y1-WQH4-VRD	Invoice	09/23/2020	SEPT 2020 - FLEXILLA AIR HOSE REEL / FA	0.00	230.24	
	01.14.61500.00		BUILDING MAINTENANCE		230.24	
1W9P-CD9L-LGQ	Invoice	09/23/2020	SEPT 2020 - MASSAGE BALLS / FOAM ROL	0.00	157.04	
	01.14.63042.00		EXERCISE EQUIPMENT		157.04	
1WDT-WCYG-4DR	Invoice	09/23/2020	SEPT 2020 - JET BOIL JETPOWER ISOBUTA	0.00	171.58	
	01.10.63131.00		EQUIPMENT		171.58	
01059	AT&T Mobility	09/23/2020	Regular	0.00	676.84	21443
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
287301083016X0	Invoice	09/23/2020	8/3/20-9/2/20 - FOUNDATION ACCOUNT	0.00	676.84	
	01.14.61705.00		TELEPHONE		676.84	
01054	BoundTree Medical	09/23/2020	Regular	0.00	316.93	21444
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
83778640	Invoice	09/23/2020	SEPT 2020 - CURAPLEX BANDAGES/IV SOL	0.00	316.93	
	01.10.62204.00		PARAMEDIC RESPONSE S		316.93	
01355	BUCKLES BY JIM	09/23/2020	Regular	0.00	328.00	21445
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
4595	Invoice	09/23/2020	AUG 2020 - NICKEL FINISH UNIFORM DRE	0.00	328.00	
	01.05.61129.00		HIRING EXPENSES		328.00	
01052	HRdirect	09/23/2020	Regular	0.00	195.72	21446
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number	Account Name	Item Description	Distribution Amount		
INV9214884	Invoice	09/23/2020	JUL 2020 - POSTER GUARD 1 YEAR - STATE	0.00	97.86	
	01.05.61300.00		PUBLICATIONS AND DUES		97.86	
INV9214885	Invoice	09/23/2020	JUL 2020 - POSTER GUARD 1 YEAR - STATE	0.00	97.86	

Check Report

Date Range: 09/01/2020 - 09/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
	01.05.61300.00	PUBLICATIONS AND DUES	JUL 2020 - POSTER GUARD 1 YE		97.86	
01037	Marin Municipal Water District	09/23/2020	Regular	0.00	1,130.36	21447
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
087-09232020	Invoice	09/23/2020	087 - 777 SAN ANSELMO AVE - 7/8/20-9/	0.00	281.70	
	01.14.61703.00		WATER		281.70	
256-09232020	Invoice	09/23/2020	256 - 150 BUTTERFIELD RD - 7/9/20-9/8/2	0.00	90.57	
	01.14.61703.00		WATER		90.57	
354-09232020	Invoice	09/23/2020	354 - 150 BUTTERFIELD RD - 7/9/20-9/8/2	0.00	582.14	
	01.14.61703.00		WATER		582.14	
868-09232020	Invoice	09/23/2020	868 - 777 SAN ANSELMO AVE - 7/8/20-9/	0.00	90.57	
	01.14.61703.00		WATER		90.57	
957-09232020	Invoice	09/23/2020	957 - 800-804 SAN ANSELMO AVE - 7/8/2	0.00	85.38	
	01.14.61703.00		WATER		85.38	
01044	Maze & Associates	09/23/2020	Regular	0.00	6,800.00	21448
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
37408	Invoice	09/23/2020	SEPT 2020 - AUDIT FY 19-20 - BASIC FINA	0.00	6,800.00	
	01.05.61103.00		AUDIT & BOOKEEPING SE		6,800.00	
01020	PG&E	09/23/2020	Regular	0.00	230.36	21449
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
937-09232020	Invoice	09/23/2020	937 - 800-804 SAN ANSELMO AVE - 8/6/2	0.00	230.36	
	01.14.61702.00		GAS AND ELECTRIC		230.36	
01147	Town of Ross	09/23/2020	Regular	0.00	5,985.00	21450
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
QTR1 FYE21	Invoice	09/23/2020	SEPT 2020 - PG&E / WATER FOR JULY-SEP	0.00	5,985.00	
	01.14.61702.00		GAS AND ELECTRIC		5,290.00	
	01.14.61703.00		WATER		695.00	
01095	Richards Watson Gershon	09/25/2020	Regular	0.00	836.00	21451
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
	Account Number		Account Name		Distribution Amount	
227773	Invoice	09/25/2020	JUL 2020 - PROFESSIONAL SERVICES THRO	0.00	836.00	
	01.05.61107.00		ATTORNEY/LEGAL FEES		836.00	

Check Report

Date Range: 09/01/2020 - 09/30/2020

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01097	MidAmerica	09/24/2020	Bank Draft	0.00	28,524.79	DFT0002031
Payable #	Payable Type	Post Date	Payable Description	Discount Amount	Payable Amount	
Account Number	Account Name		Item Description		Distribution Amount	
INV0002817	Invoice	09/24/2020	MidAmerica Retiree health reimb 10.01.2	0.00	28,524.79	
01.00.60231.00	RETIREES' HEALTH INSUR		MidAmerica Retiree health reim		28,524.79	

Bank Code AP Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	85	50	0.00	81,678.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	28,524.79
EFT's	0	0	0.00	0.00
	86	51	0.00	110,203.01

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	85	50	0.00	81,678.22
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	1	1	0.00	28,524.79
EFT's	0	0	0.00	0.00
	86	51	0.00	110,203.01

Fund Summary

Fund	Name	Period	Amount
99	POOLED CASH	9/2020	110,203.01
			110,203.01

Ross Valley Fire Dept

San Anselmo, CA

This report was generated on 10/9/2020 9:04:21 AM



Incident Type Count per Station for Date Range

Start Date: 09/01/2020 | End Date: 09/30/2020

INCIDENT TYPE	# INCIDENTS
Station: 00 - MUTUAL AID RESOURCES	
611 - Dispatched & cancelled en route	1
# Incidents for 00 - Mutual Aid Resources:	
	1

Station: 18 - STATION 18	
111 - Building fire	1
143 - Grass fire	1
321 - EMS call, excluding vehicle accident with injury	8
322 - Motor vehicle accident with injuries	1
412 - Gas leak (natural gas or LPG)	3
550 - Public service assistance, other	3
551 - Assist police or other governmental agency	1
553 - Public service	1
554 - Assist invalid	2
571 - Cover assignment, standby, moveup	2
611 - Dispatched & cancelled en route	6
622 - No incident found on arrival at dispatch address	1
743 - Smoke detector activation, no fire - unintentional	1
# Incidents for 18 - Station 18 :	
	31

Station: 19 - STATION 19	
321 - EMS call, excluding vehicle accident with injury	30
322 - Motor vehicle accident with injuries	2
400 - Hazardous condition, other	1
421 - Chemical hazard (no spill or leak)	1
422 - Chemical spill or leak	2
444 - Power line down	2
531 - Smoke or odor removal	1
550 - Public service assistance, other	2
553 - Public service	7
554 - Assist invalid	5

Only REVIEWED incidents included.



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Doc Id: 857

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AGENDA ITEM # 4B

Date 10/14/2020

INCIDENT TYPE	# INCIDENTS
611 - Dispatched & cancelled en route	8
622 - No incident found on arrival at dispatch address	1
734 - Heat detector activation due to malfunction	1
735 - Alarm system sounded due to malfunction	3
736 - CO detector activation due to malfunction	1
743 - Smoke detector activation, no fire - unintentional	1
745 - Alarm system activation, no fire - unintentional	2
# Incidents for 19 - Station 19:	70

Station: 20 - STATION 20	
321 - EMS call, excluding vehicle accident with injury	22
412 - Gas leak (natural gas or LPG)	1
553 - Public service	3
611 - Dispatched & cancelled en route	2
622 - No incident found on arrival at dispatch address	1
651 - Smoke scare, odor of smoke	1
743 - Smoke detector activation, no fire - unintentional	1
# Incidents for 20 - Station 20:	31

Station: 21 - STATION 21	
160 - Special outside fire, other	1
321 - EMS call, excluding vehicle accident with injury	53
322 - Motor vehicle accident with injuries	2
412 - Gas leak (natural gas or LPG)	1
444 - Power line down	2
550 - Public service assistance, other	1
553 - Public service	6
554 - Assist invalid	2
611 - Dispatched & cancelled en route	7
622 - No incident found on arrival at dispatch address	1
641 - Vicinity alarm (incident in other location)	1
651 - Smoke scare, odor of smoke	7
733 - Smoke detector activation due to malfunction	2
746 - Carbon monoxide detector activation, no CO	1
# Incidents for 21 - Station 21: 87	

Only REVIEWED incidents included.



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Ross Valley Fire Dept

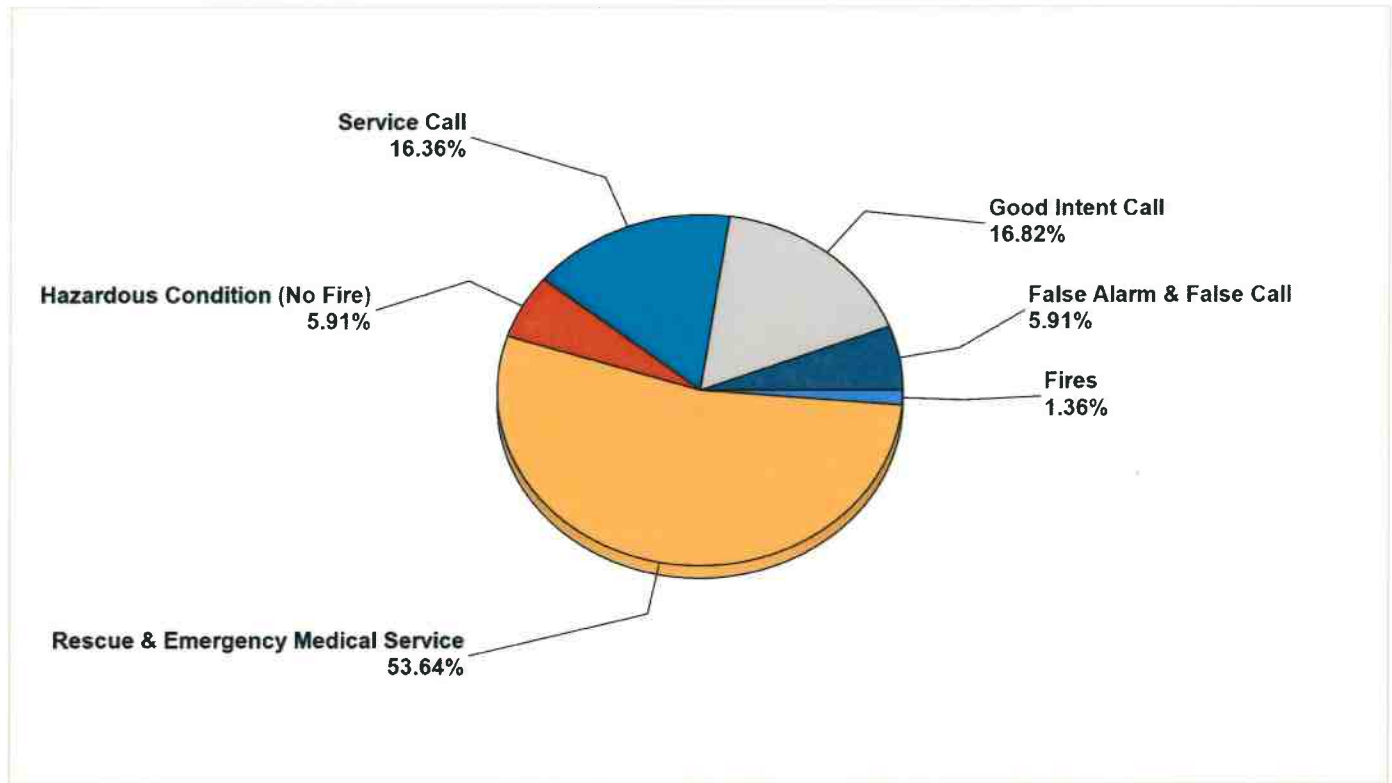
San Anselmo, CA

This report was generated on 10/9/2020 9:05:14 AM



Breakdown by Major Incident Types for Date Range

Zone(s): All Zones | Start Date: 09/01/2020 | End Date: 09/30/2020



MAJOR INCIDENT TYPE	# INCIDENTS	% of TOTAL
Fires	3	1.36%
Rescue & Emergency Medical Service	118	53.64%
Hazardous Condition (No Fire)	13	5.91%
Service Call	36	16.36%
Good Intent Call	37	16.82%
False Alarm & False Call	13	5.91%
TOTAL	220	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.



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Detailed Breakdown by Incident Type		
INCIDENT TYPE	# INCIDENTS	% of TOTAL
111 - Building fire	1	0.45%
143 - Grass fire	1	0.45%
160 - Special outside fire, other	1	0.45%
321 - EMS call, excluding vehicle accident with injury	113	51.36%
322 - Motor vehicle accident with injuries	5	2.27%
400 - Hazardous condition, other	1	0.45%
412 - Gas leak (natural gas or LPG)	5	2.27%
421 - Chemical hazard (no spill or leak)	1	0.45%
422 - Chemical spill or leak	2	0.91%
444 - Power line down	4	1.82%
531 - Smoke or odor removal	1	0.45%
550 - Public service assistance, other	6	2.73%
551 - Assist police or other governmental agency	1	0.45%
553 - Public service	17	7.73%
554 - Assist invalid	9	4.09%
571 - Cover assignment, standby, moveup	2	0.91%
611 - Dispatched & cancelled en route	24	10.91%
622 - No incident found on arrival at dispatch address	4	1.82%
641 - Vicinity alarm (incident in other location)	1	0.45%
651 - Smoke scare, odor of smoke	8	3.64%
733 - Smoke detector activation due to malfunction	2	0.91%
734 - Heat detector activation due to malfunction	1	0.45%
735 - Alarm system sounded due to malfunction	3	1.36%
736 - CO detector activation due to malfunction	1	0.45%
743 - Smoke detector activation, no fire - unintentional	3	1.36%
745 - Alarm system activation, no fire - unintentional	2	0.91%
746 - Carbon monoxide detector activation, no CO	1	0.45%
TOTAL INCIDENTS:	220	100%

Only REVIEWED and/or LOCKED IMPORTED incidents are included. Summary results for a major incident type are not displayed if the count is zero.





Ross Valley Fire, CA

Budget Report

Account Summary

For Fiscal: 2020-2021 Period Ending: 09/30/2020

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
Department: 00 - UNDESIGNATED						
01.00.47501.00 FAIRFAX	2,102,866.00	2,102,866.00	173,026.08	519,078.24	-1,583,787.76	24.68 %
01.00.47502.00 ROSS	2,082,551.00	2,082,551.00	173,545.92	520,637.76	-1,561,913.24	25.00 %
01.00.47503.00 SAN ANSELMO	3,657,921.00	3,657,921.00	300,976.26	902,928.78	-2,754,992.22	24.68 %
01.00.47504.00 SLEEPY HOLLOW	1,155,224.00	1,155,224.00	95,053.09	285,159.25	-870,064.75	24.68 %
01.00.47507.00 PRIOR AUTHORITY RETIREE HEALTH	94,959.00	94,959.00	15,192.08	45,576.25	-49,382.75	48.00 %
01.00.47508.00 PRIOR AUTHORITY MERA BOND	34,243.00	34,243.00	2,853.58	8,560.75	-25,682.25	25.00 %
01.00.47510.00 PRIOR AUTHORITY RETIREMENT	942,527.00	942,527.00	78,543.91	235,631.73	-706,895.27	25.00 %
01.00.49501.00 COUNTY OF MARIN	224,012.00	224,012.00	0.00	224,012.00	0.00	100.00 %
01.00.49504.00 RVPA REIMBURSEMENT MEDIC PR	258,142.00	258,142.00	0.00	64,535.50	-193,606.50	25.00 %
01.00.49506.00 RVPA RENTAL	31,052.00	31,052.00	0.00	0.00	-31,052.00	0.00 %
01.00.49507.00 LAIF INTEREST	7,000.00	7,000.00	0.00	0.00	-7,000.00	0.00 %
01.00.49509.00 RVPA EMS TRAINING/SUPPLY REIM	47,290.00	47,290.00	0.00	47,290.00	0.00	100.00 %
01.00.49510.00 PLAN CHECKING FEES	245,000.00	245,000.00	23,857.85	49,822.78	-195,177.22	20.34 %
01.00.49511.00 RE-SALE INSPECTION FEES	44,000.00	44,000.00	6,698.70	17,738.63	-26,261.37	40.32 %
01.00.49512.00 MISCELLANEOUS INCOME	2,500.00	2,500.00	1,399.01	1,399.01	-1,100.99	55.96 %
01.00.49513.00 WORKERS COMP REIMBURSEMENT	0.00	0.00	5,197.72	15,964.42	15,964.42	0.00 %
01.00.49517.00 DISASTER COORDINATOR REIMB.	134,500.00	134,500.00	2,500.00	-13,333.00	-147,833.00	9.91 %
01.00.49523.00 APPARATUS REPLACEMENT	328,223.00	328,223.00	27,351.92	82,055.76	-246,167.24	25.00 %
01.00.49524.00 TECHNOLOGY FEES	21,700.00	21,700.00	2,299.95	6,188.10	-15,511.90	28.52 %
01.00.49526.18 STATION MAINT REVENUE #18	15,000.00	15,000.00	11,904.77	0.00	-15,000.00	0.00 %
01.00.49526.19 STATION MAINT REVENUE #19	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
01.00.49526.20 STATION MAINT REVENUE #20	15,000.00	15,000.00	0.00	0.00	-15,000.00	0.00 %
01.00.49526.21 STATION MAINT REVENUE #21	15,000.00	15,000.00	0.00	-12,259.77	-27,259.77	81.73 %
Department: 00 - UNDESIGNATED Total:	11,473,710.00	11,473,710.00	920,400.84	3,000,986.19	-8,472,723.81	26.16 %
Revenue Total:	11,473,710.00	11,473,710.00	920,400.84	3,000,986.19	-8,472,723.81	26.16 %
Expense						
Department: 00 - UNDESIGNATED						
01.00.60000.00 REGULAR SALARIES	4,172,768.00	4,172,768.00	327,798.94	959,977.68	3,212,790.32	23.01 %
01.00.60010.00 TEMPORARY HIRE	15,914.00	15,914.00	14,685.81	41,439.56	-25,525.56	260.40 %
01.00.60020.00 MINIMUM STAFFING	721,412.00	721,412.00	133,700.21	302,724.94	418,687.06	41.96 %
01.00.60021.00 HOURLY OVERTIME	88,055.00	88,055.00	24,153.12	40,197.29	47,857.71	45.65 %
01.00.60024.00 SHIFT DIFFERENTIAL OT	21,218.00	21,218.00	306.74	1,669.55	19,548.45	7.87 %
01.00.60025.00 OT OES RESPONSE	0.00	0.00	307,753.99	374,115.29	-374,115.29	0.00 %
01.00.60026.00 OT TRAINING	54,000.00	54,000.00	0.00	460.16	53,539.84	0.85 %
01.00.60027.00 HOLIDAY	195,891.00	195,891.00	15,378.84	44,754.16	151,136.84	22.85 %
01.00.60028.00 PARAMEDIC TRAINING OVERTIME	22,660.00	22,660.00	0.00	0.00	22,660.00	0.00 %
01.00.60029.00 FLSA O/T	95,587.00	95,587.00	7,246.89	17,615.55	77,971.45	18.43 %
01.00.60030.00 S/L BUY BACK	4,000.00	4,000.00	0.00	0.00	4,000.00	0.00 %
01.00.60035.00 RETIRED S/L COMPENSATION	50,000.00	50,000.00	0.00	30,370.90	19,629.10	60.74 %
01.00.60039.00 EXECUTIVE OFFICER	3,600.00	3,600.00	300.00	900.00	2,700.00	25.00 %
01.00.60040.00 BOARD MEMBER STIPEND	8,000.00	8,000.00	800.00	2,400.00	5,600.00	30.00 %
01.00.60100.00 RETIREMENT	1,890,706.00	1,890,706.00	73,484.32	1,137,002.38	753,703.62	60.14 %
01.00.60200.00 CAFETERIA HEALTH PLAN	793,674.00	793,674.00	57,075.10	166,181.89	627,492.11	20.94 %
01.00.60210.00 RETIREE HEALTH SAVINGS MATCH	23,386.00	23,386.00	2,041.82	5,754.22	17,631.78	24.61 %
01.00.60215.00 WORKERS' COMPENSATION INSUR	430,000.00	430,000.00	0.00	105,597.00	324,403.00	24.56 %
01.00.60220.00 PAYROLL TAXES	82,624.00	82,624.00	12,200.89	27,824.20	54,799.80	33.68 %
01.00.60221.00 HOUSING ALLOWANCE	44,400.00	44,400.00	3,100.00	9,400.00	35,000.00	21.17 %
01.00.60223.00 UNIFORM REIMBURSEMENT	24,120.00	24,120.00	1,935.00	5,595.00	18,525.00	23.20 %
01.00.60225.00 EDUCATION REIMBURSEMENT	108,944.00	108,944.00	10,049.10	26,277.58	82,666.42	24.12 %

AGENDA ITEM # 4C

Date 10/14/2020

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Budget Report

For Fiscal: 2020-2021 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01.00.60231.00	RETIREES' HEALTH INSURANCE	631,593.00	631,593.00	33,528.79	126,328.92	505,264.08	20.00 %
01.00.61115.00	LIABILITY INSURANCE	28,600.00	28,600.00	0.00	26,895.00	1,705.00	94.04 %
01.00.61999.00	CONTINGENCY	15,000.00	15,000.00	0.00	0.00	15,000.00	0.00 %
01.00.67099.00	TRANSFERS OUT	328,223.00	328,223.00	0.00	328,223.00	0.00	100.00 %
Department: 00 - UNDESIGNATED Total:		9,854,375.00	9,854,375.00	1,025,539.56	3,781,704.27	6,072,670.73	38.38 %
Department: 05 - ADMINISTRATION							
01.05.61103.00	AUDIT & BOOKKEEPING SERVICES	24,205.00	24,205.00	9,856.59	10,952.98	13,252.02	45.25 %
01.05.61105.00	OTHER CONTRACT SERVICES	50,800.00	50,800.00	1,997.36	9,962.08	40,837.92	19.61 %
01.05.61106.00	CONTRACT SERVICES - MCFD	318,270.00	318,270.00	0.00	0.00	318,270.00	0.00 %
01.05.61107.00	ATTORNEY/LEGAL FEES	10,610.00	10,610.00	836.00	836.00	9,774.00	7.88 %
01.05.61112.00	PERS ADMINISTRATIVE FEE	2,900.00	2,900.00	208.15	640.72	2,259.28	22.09 %
01.05.61120.00	CONTRACT SERVICES-SAN ANSELMO	84,900.00	84,900.00	21,225.00	21,225.00	63,675.00	25.00 %
01.05.61121.00	COMPUTER SOFTWARE/SUPPORT	25,750.00	25,750.00	1,630.00	1,630.00	24,120.00	6.33 %
01.05.61122.00	WEB PAGE DESIGN AND MAINTENANCE	8,200.00	8,200.00	0.00	399.00	7,801.00	4.87 %
01.05.61127.00	HEALTH AND WELLNESS	25,000.00	25,000.00	230.00	230.00	24,770.00	0.92 %
01.05.61129.00	HIRING EXPENSES	12,000.00	12,000.00	1,677.00	1,677.00	10,323.00	13.98 %
01.05.61300.00	PUBLICATIONS AND DUES	9,300.00	9,300.00	195.72	9,395.72	-95.72	101.03 %
01.05.62000.00	OFFICE SUPPLIES	4,500.00	4,500.00	611.70	2,300.83	2,199.17	51.13 %
01.05.62003.00	POSTAGE	1,050.00	1,050.00	84.44	188.99	861.01	18.00 %
01.05.62200.00	GENERAL DEPARTMENT SUPPLIES	12,000.00	12,000.00	605.55	1,659.15	10,340.85	13.83 %
Department: 05 - ADMINISTRATION Total:		589,485.00	589,485.00	39,157.51	61,097.47	528,387.53	10.36 %
Department: 10 - OPERATIONS							
01.10.60060.01	VOLUNTEER SHIFT PAY/DRILLS	17,000.00	17,000.00	0.00	480.00	16,520.00	2.82 %
01.10.60064.01	VOLUNTEER LENGTH OF SERVICE	4,100.00	4,100.00	200.00	200.00	3,900.00	4.88 %
01.10.60065.02	EXPLORER POST	9,000.00	9,000.00	0.00	0.00	9,000.00	0.00 %
01.10.60220.00	PAYROLL TAXES	0.00	0.00	0.00	6.96	-6.96	0.00 %
01.10.60220.01	PAYROLL TAXES - VOLUNTEER	2,800.00	2,800.00	0.00	29.76	2,770.24	1.06 %
01.10.61000.00	TRAINING AND EDUCATION	40,000.00	40,000.00	270.36	3,610.02	36,389.98	9.03 %
01.10.61100.00	DISPATCH	186,500.00	186,500.00	0.00	46,461.38	140,038.62	24.91 %
01.10.61101.00	RADIO REPAIR	5,000.00	5,000.00	1,613.70	1,613.70	3,386.30	32.27 %
01.10.61102.00	HAZARDOUS MATERIAL REMOVAL	1,000.00	1,000.00	0.00	0.00	1,000.00	0.00 %
01.10.61108.00	HAZARDOUS MATERIAL CONTRACT	9,200.00	9,200.00	0.00	0.00	9,200.00	0.00 %
01.10.61110.00	MERA OPERATING EXPENSE	48,919.00	48,919.00	0.00	34,242.62	14,676.38	70.00 %
01.10.61410.00	EQUIPMENT MAINTENANCE	10,900.00	10,900.00	0.00	0.00	10,900.00	0.00 %
01.10.61901.00	DISASTER COORDINATION	3,500.00	3,500.00	0.00	489.68	3,010.32	13.99 %
01.10.62203.00	EMERGENCY RESPONSE SUPPLIES	4,220.00	4,220.00	5,312.35	5,856.44	-1,636.44	138.78 %
01.10.62204.00	PARAMEDIC RESPONSE SUPPLIES	32,500.00	32,500.00	4,458.30	10,826.98	21,673.02	33.31 %
01.10.62210.00	BREATHING APPARATUS	5,900.00	5,900.00	0.00	0.00	5,900.00	0.00 %
01.10.62211.00	BREATHING APPARATUS-CONTRACT	7,100.00	7,100.00	2,682.32	2,682.32	4,417.68	37.78 %
01.10.62213.00	PROTECTIVE CLOTHING	15,300.00	15,300.00	0.00	0.00	15,300.00	0.00 %
01.10.63131.00	EQUIPMENT	20,000.00	20,000.00	875.95	2,104.71	17,895.29	10.52 %
01.10.63140.00	HYDRANTS	21,000.00	21,000.00	0.00	0.00	21,000.00	0.00 %
01.10.63150.00	COMMUNICATIONS EQUIPMENT	21,000.00	21,000.00	105.35	636.63	20,363.37	3.03 %
01.10.63160.00	TURNOUTS	16,000.00	16,000.00	0.00	0.00	16,000.00	0.00 %
01.10.64401.00	MERA BOND PAYMENT PRIOR AUT	34,243.00	34,243.00	0.00	48,919.00	-14,676.00	142.86 %
Department: 10 - OPERATIONS Total:		515,182.00	515,182.00	15,518.33	158,160.20	357,021.80	30.70 %
Department: 14 - FACILITIES							
01.14.61500.00	BUILDING MAINTENANCE AND LAN	16,500.00	16,500.00	230.24	355.81	16,144.19	2.16 %
01.14.61500.18	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	0.00	75.05	14,924.95	0.50 %
01.14.61500.19	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	1,358.36	1,546.80	13,453.20	10.31 %
01.14.61500.20	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	437.28	451.44	14,548.56	3.01 %
01.14.61500.21	BUILDING MAINTENANCE STATION	15,000.00	15,000.00	2,860.61	8,974.61	6,025.39	59.83 %
01.14.61702.00	GAS AND ELECTRIC	42,500.00	42,500.00	8,427.54	8,666.82	33,833.18	20.39 %
01.14.61703.00	WATER	7,210.00	7,210.00	2,038.12	2,038.12	5,171.88	28.27 %
01.14.61704.00	SEWER	2,700.00	2,700.00	0.00	0.00	2,700.00	0.00 %
01.14.61705.00	TELEPHONE	46,312.00	46,312.00	5,182.55	9,708.48	36,603.52	20.96 %
01.14.62206.00	JANITORIAL MAINTENANCE SUPPLIES	10,000.00	10,000.00	868.83	997.16	9,002.84	9.97 %

Budget Report

For Fiscal: 2020-2021 Period Ending: 09/30/2020

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
01.14.62501.00	FURNISHINGS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
01.14.63040.00	APPLIANCES	5,000.00	5,000.00	0.00	0.00	5,000.00	0.00 %
01.14.63041.00	OFFICE EQUIPMENT	10,000.00	10,000.00	0.00	0.00	10,000.00	0.00 %
01.14.63042.00	EXERCISE EQUIPMENT	10,000.00	10,000.00	157.04	157.04	9,842.96	1.57 %
01.14.63044.00	TECHNOLOGY PURCHASES	22,400.00	22,400.00	92.50	92.50	22,307.50	0.41 %
Department: 14 - FACILITIES Total:		238,622.00	238,622.00	21,653.07	33,063.83	205,558.17	13.86 %
Department: 15 - COMMUNITY RISK REDUCTION							
01.15.61131.00	FIRE PREVENTION	4,600.00	4,600.00	0.00	0.00	4,600.00	0.00 %
01.15.62220.00	COMMUNITY EDUCATION & PREP.	8,800.00	8,800.00	0.00	139.25	8,660.75	1.58 %
Department: 15 - COMMUNITY RISK REDUCTION Total:		13,400.00	13,400.00	0.00	139.25	13,260.75	1.04 %
Department: 25 - FLEET							
01.25.61411.00	BURN TRAILER MAINTENANCE	9,300.00	9,300.00	0.00	0.00	9,300.00	0.00 %
01.25.61600.00	REPAIRS VEHICLE	110,000.00	110,000.00	3,810.51	3,810.51	106,189.49	3.46 %
01.25.61601.00	VEHICLE LEASE	9,600.00	9,600.00	0.00	0.00	9,600.00	0.00 %
01.25.62988.00	FUEL	37,000.00	37,000.00	4,245.79	16,404.92	20,595.08	44.34 %
01.25.62989.00	PARTS VEHICLE	9,400.00	9,400.00	1,111.44	1,204.69	8,195.31	12.82 %
Department: 25 - FLEET Total:		175,300.00	175,300.00	9,167.74	21,420.12	153,879.88	12.22 %
Expense Total:		11,386,364.00	11,386,364.00	1,111,036.21	4,055,585.14	7,330,778.86	35.62 %
Fund: 01 - GENERAL FUND Surplus (Deficit):		87,346.00	87,346.00	-190,635.37	-1,054,598.95	-1,141,944.95	-1,207.38 %
Fund: 15 - VEHICLE FUND							
Revenue							
Department: 00 - UNDESIGNATED							
15.00.51999.00	TRANSFERS IN	328,223.00	328,223.00	0.00	328,223.00	0.00	100.00 %
Department: 00 - UNDESIGNATED Total:		328,223.00	328,223.00	0.00	328,223.00	0.00	100.00 %
Revenue Total:		328,223.00	328,223.00	0.00	328,223.00	0.00	100.00 %
Expense							
Department: 00 - UNDESIGNATED							
15.00.63154.00	VEHICLE PURCHASE	0.00	0.00	6,311.58	7,066.30	-7,066.30	0.00 %
15.00.64010.00	LEASE PAYMENT - PRINCIPAL	133,456.00	133,456.00	0.00	0.00	133,456.00	0.00 %
15.00.64110.00	LEASE PAYMENT - INTEREST	21,256.00	21,256.00	0.00	0.00	21,256.00	0.00 %
Department: 00 - UNDESIGNATED Total:		154,712.00	154,712.00	6,311.58	7,066.30	147,645.70	4.57 %
Expense Total:		154,712.00	154,712.00	6,311.58	7,066.30	147,645.70	4.57 %
Fund: 15 - VEHICLE FUND Surplus (Deficit):		173,511.00	173,511.00	-6,311.58	321,156.70	147,645.70	185.09 %
Report Surplus (Deficit):		260,857.00	260,857.00	-196,946.95	-733,442.25	-994,299.25	-281.17 %

Group Summary

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
00 - UNDESIGNATED	11,473,710.00	11,473,710.00	920,400.84	3,000,986.19	-8,472,723.81	26.16 %
Revenue Total:	11,473,710.00	11,473,710.00	920,400.84	3,000,986.19	-8,472,723.81	26.16 %
Expense						
00 - UNDESIGNATED	9,854,375.00	9,854,375.00	1,025,539.56	3,781,704.27	6,072,670.73	38.38 %
05 - ADMINISTRATION	589,485.00	589,485.00	39,157.51	61,097.47	528,387.53	10.36 %
10 - OPERATIONS	515,182.00	515,182.00	15,518.33	158,160.20	357,021.80	30.70 %
14 - FACILITIES	238,622.00	238,622.00	21,653.07	33,063.83	205,558.17	13.86 %
15 - COMMUNITY RISK REDUCTION	13,400.00	13,400.00	0.00	139.25	13,260.75	1.04 %
25 - FLEET	175,300.00	175,300.00	9,167.74	21,420.12	153,879.88	12.22 %
Expense Total:	11,386,364.00	11,386,364.00	1,111,036.21	4,055,585.14	7,330,778.86	35.62 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	87,346.00	87,346.00	-190,635.37	-1,054,598.95	-1,141,944.95	-1,207.38 %
Fund: 15 - VEHICLE FUND						
Revenue						
00 - UNDESIGNATED	328,223.00	328,223.00	0.00	328,223.00	0.00	100.00 %
Revenue Total:	328,223.00	328,223.00	0.00	328,223.00	0.00	100.00 %
Expense						
00 - UNDESIGNATED	154,712.00	154,712.00	6,311.58	7,066.30	147,645.70	4.57 %
Expense Total:	154,712.00	154,712.00	6,311.58	7,066.30	147,645.70	4.57 %
Fund: 15 - VEHICLE FUND Surplus (Deficit):	173,511.00	173,511.00	-6,311.58	321,156.70	147,645.70	185.09 %
Report Surplus (Deficit):	260,857.00	260,857.00	-196,946.95	-733,442.25	-994,299.25	-281.17 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	87,346.00	87,346.00	-190,635.37	-1,054,598.95	-1,141,944.95
15 - VEHICLE FUND	173,511.00	173,511.00	-6,311.58	321,156.70	147,645.70
Report Surplus (Deficit):	260,857.00	260,857.00	-196,946.95	-733,442.25	-994,299.25



Budget Report Group Summary

For Fiscal: 2020-2021 Period Ending: 09/30/2020

SubCategor...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
Fund: 01 - GENERAL FUND						
Revenue						
475 - MEMBER CONTRIBUTIONS	10,070,291.00	10,070,291.00	839,190.92	2,517,572.76	-7,552,718.24	25.00 %
495 - OUTSIDE / MISCELLANEOUS REVENUE	1,403,419.00	1,403,419.00	81,209.92	483,413.43	-920,005.57	34.45 %
Revenue Total:	11,473,710.00	11,473,710.00	920,400.84	3,000,986.19	-8,472,723.81	26.16 %
Expense						
600 - SALARIES AND WAGES	5,483,205.00	5,483,205.00	832,324.54	1,817,305.08	3,665,899.92	33.14 %
601 - RETIREMENT	1,890,706.00	1,890,706.00	73,484.32	1,137,002.38	753,703.62	60.14 %
602 - EMPLOYEE BENEFITS	2,141,541.00	2,141,541.00	119,930.70	472,995.53	1,668,545.47	22.09 %
610 - TRAINING	40,000.00	40,000.00	270.36	3,610.02	36,389.98	9.03 %
611 - OUTSIDE SERVICES	846,454.00	846,454.00	39,273.80	156,765.48	689,688.52	18.52 %
613 - PUBLICATION / DUES	9,300.00	9,300.00	195.72	9,395.72	-95.72	101.03 %
614 - MAINTENANCE	20,200.00	20,200.00	0.00	0.00	20,200.00	0.00 %
615 - BUILDING MAINTENANCE	76,500.00	76,500.00	4,886.49	11,403.71	65,096.29	14.91 %
616 - VEHICLE MAINTENANCE	119,600.00	119,600.00	3,810.51	3,810.51	115,789.49	3.19 %
617 - UTILITIES	98,722.00	98,722.00	15,648.21	20,413.42	78,308.58	20.68 %
619 - MISCELLANEOUS	3,500.00	3,500.00	0.00	489.68	3,010.32	13.99 %
620 - OFFICE SUPPLIES	5,550.00	5,550.00	696.14	2,489.82	3,060.18	44.86 %
622 - DEPARTMENT SUPPLIES	95,820.00	95,820.00	13,927.35	22,161.30	73,658.70	23.13 %
625 - FURNISHINGS	6,000.00	6,000.00	0.00	0.00	6,000.00	0.00 %
629 - MISCELLANEOUS	61,400.00	61,400.00	5,357.23	17,609.61	43,790.39	28.68 %
630 - EQUIPMENT	47,400.00	47,400.00	249.54	249.54	47,150.46	0.53 %
631 - CAPITAL OUTLAY	78,000.00	78,000.00	981.30	2,741.34	75,258.66	3.51 %
644 - MERA BOND PAYMENT	34,243.00	34,243.00	0.00	48,919.00	-14,676.00	142.86 %
670 - TRANSFERS OUT	328,223.00	328,223.00	0.00	328,223.00	0.00	100.00 %
Expense Total:	11,386,364.00	11,386,364.00	1,111,036.21	4,055,585.14	7,330,778.86	35.62 %
Fund: 01 - GENERAL FUND Surplus (Deficit):	87,346.00	87,346.00	-190,635.37	-1,054,598.95	-1,141,944.95	-1,207.38 %
Report Surplus (Deficit):	87,346.00	87,346.00	-190,635.37	-1,054,598.95	-1,141,944.95	-1,207.38 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - GENERAL FUND	87,346.00	87,346.00	-190,635.37	-1,054,598.95	-1,141,944.95
Report Surplus (Deficit):	87,346.00	87,346.00	-190,635.37	-1,054,598.95	-1,141,944.95

Ross Valley Fire Board
Meeting Minutes
Called to order – 6:33pm
Via Zoom meeting
September 9, 2020

Board Present: Brekhus, Greene, Burdo, Shortall, Finn, Goddard, Reed, Kuhl.

Board absent:

Staff present: Weber, Yeager.

Town Managers Present: Toy, Chinn, Donery.

1. **Open time for Public Expression:** none
2. **Board requests/comments to staff:** Director Kuhl joined meeting after 1st roll call was called. Director Goddard asked for a report in sirens, specifically Hi-Lo sirens. Directors Brekhus/Greene asked for a report on insurance cancelation. Chief Weber will provide information on Hi-Lo sirens during evacuation planning update.
3. **Report from Chief Weber:** Covid update, numbers are still reasonable. Firefighters have done a fantastic job following the health guidelines and wearing PPE resulting in no positive cases. We received the two type-1 fire engines and are in service with all the equipment, the type 3 engine is back at the manufacturer for some warranty work.
4. **Consent agenda:** M/S Goddard/Greene – roll call vote, all ayes –Director Reed joined meeting after 2nd roll call was called.
5. **New RVFD Administrative Assistant:** Deputy Director Yeager introduced Mariana Gonzalez. He provided a brief professional background. Mariana comes from the private sector, volunteers as a Court Appointed Special Advocate (CASA) and for the El Cerrito Police Department; possess a B.S. in Criminal Justice and is currently attending UC Hastings to obtain a Masters of Studies in Law.
6. **Update on evacuation planning:** Chief Weber reported that the Woodward fire is 95% contained the fire would just continue burning until there was enough rain and this afternoon the last evacuation warnings were released. Unfortunately, the largest fire is burning in state history. Chief Weber mentioned that over ten to fifteen years ago, Marin started a mutual threat zone to be able to work with other agencies and develop mutual threat zones maps that are basically emergency zone maps; these maps are preloaded to the AlertMarin website. We received a grant and Fairfax was one of the trials and it has published evacuation plans. Per public request, the maps provide evacuation routes as well as emergency alerts and fire information. We have also been doing evacuation exercises. We have partnered with Kentfield, Corte Madera, Larkspur and have completed over 10,000 defensible space inspections this year.

AGENDA ITEM # 40
Date 10/14/2020

Director Shortall requested to schedule a meeting after the new year to discuss evacuation exercises.

Director Goddard expressed that there is a lot of confusion about sirens and how hi-lo sirens are being used. Chief Weber mentioned that we have four sirens in Ross Valley for emergency alert warnings, and he is still pursuing some grants to replace them with LRAD system.

Director Brekhus asked about the usage of San Geronimo Golf Club as well as the retardant being used at the shore and fire response. Chief Weber reported that today was the last day the golf club will be used. Regarding retardant, it is a mixture of water and fertilizer, and it was used on Hilltop and it is unlikely that it made it to the ocean or shore; what was seen on the shore could have been ashes. Regarding Fire response, we were not given aircraft assistance because we did not have immediate threat to structures or life.

Directors Greene/Reed requested to make evacuation information more accessible to people, because sometimes having too much information can get overwhelming. Director Greene would like to see a summary page that highlights all the steps a person needs to follow in an evacuation. Director Shortall talked about a recorded seminar called "surviving wildfire" that can be found on the FireSafe Marin YouTube channel.

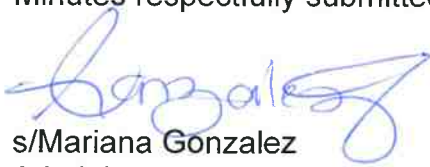
Director Goddard asked about the Disaster Coordinator that was hired, she would like to get an update on the program. Chief Weber reported that updates would be provided at a future Board Meeting.

7. **Update on the Station 18 Facility & Staffing/Deployment/Revenue-Budget-Cost Committee:** Chief Weber mentioned that the board was presented with the needs for replacement at Station 18. The JPA needs to have a discussion that covers the right level of service, impact and considerations. Chief Weber recommended to have the Staffing/Deployment/Revenue-Budget-Cost Committee meet to discuss the project.

Director Goddard requested a report on Safer Grant and Staffing issues.

Next meeting is scheduled on October 14th, location to be determined.

Minutes respectfully submitted,


s/Mariana Gonzalez
Administrative Assistant

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of October 14, 2020

TO: Board Members

FROM: Jason Weber, Fire Chief

SUBJECT: Response to Marin Civil Grand Jury Report Entitled
"Follow-Up Report on Web Transparency of Agency Compensation
Practices"

Findings

- I (we) agree with the findings numbered: F4 and F5
- I (we) agree with the recommendations numbered: R4 and R5
- I (we) disagree with the recommendation numbered: R6

RECOMMENDATION

That Board authorize the Board President to sign the proposed responses to the Marin County Civil Grand Jury report entitled "Follow-Up Report on Web Transparency of Agency Compensation Practices" on the behalf of the Ross Valley Fire Department.

BACKGROUND

The 2019-2020 Civil Grand Jury published a report on April 28, 2020 entitled "Follow-Up Report on Web Transparency of Agency Compensation Practices". The report included a request for responses from the Department to several of the recommendations made as part of the report.

DISCUSSION

Attached for your consideration, in accordance with §933 of the California Penal Code, is a proposed response from the Fire Board. A copy of the Grand Jury report is also attached.

Attachments:

1. Marin Civil Grand Jury Report – Follow-Up Report on Web Transparency of Agency Compensation Practices.
2. Draft Letter and Proposed Responses to Grand Jury Recommendations R4, R5 and R6

AGENDA ITEM # 4E
Date 10/14/2020



Ross Valley Fire Department

777 San Anselmo Avenue, San Anselmo, CA 94960

October 14, 2020

Lucy Dilworth, Foreperson
Marin County Civil Grand Jury
3501 Civic Center Drive, Room #275
San Rafael, CA 94903

Foreperson Dilworth:

Re: Marin Civil Grand Jury Report responses: **"Follow-Up Report on Web Transparency of Agency Compensation Practices."**

This is the official response of the Ross Valley Fire Department to the recommendations of the Grand Jury's report titled, "Follow-Up Report on Web Transparency of Agency Compensation Practices." The Ross Valley Fire Department Board of Directors at their meeting on October 14, 2020, approved this response.

Enclosed please find Ross Valley Fire Department's response to the recommendations made in the report. Our website has been updated to include all recommendations.

Please do not hesitate to contact me if you have any questions or require further information. I can be reached at rich_shortall@att.net

Sincerely,

Richard Shortall
President, RVFD Board of Directors

Enclosures

Committed to the protection of life, property, and environment.

SAN ANSELMO • FAIRFAX • ROSS • SLEEPY HOLLOW



ROSS VALLEY FIRE DEPARTMENT RESPONSE TO GRAND JURY RECOMMENDATIONS

The Marin County Civil Grand Jury recommends the following:

R4. No later than 90 days after the date of this report, in addition to any other compensation links, agencies should include a link on their board or council web pages that leads directly to their “Elected Officials” page on the publicpay.ca.gov site.

This recommendation has been implemented. As recommended, a link to the elected officials page has been added to the Ross Valley Fire Department website. The department website is rossvalleyfire.org and the Board of Directors information can be found under the about section.

R5. No later than 120 days after the date of this report, agencies should include on their board or council web pages a comprehensive description of their policies regarding all compensations paid to elected officials specifying, at a minimum, salary, meeting fees or stipends (including compensation for serving as a liaison to other advisory committees, councils and forums), reimbursements, health and retirement benefits, and other benefits such as equipment.

This recommendation has been implemented. The JPA Agreement located in the website covers the policies and procedures. Additionally, we have added a compensation description in the Board of Directors page.

R6. No later than 120 days after the date of this report, agencies should adopt a practice to compile and publish each year an annual report detailing the compensation actually paid to their elected officials for the previous calendar year. Compensation disclosures should include, at a minimum, salary, salary, meeting fees or stipends (including compensation for serving as a liaison to other advisory committees, councils and forums), reimbursements, health and retirement benefits, and other benefits such as equipment. A link to this report should be posted on the agency’s board or council web page.

The RVFD disagrees with R6 and it will not be implemented. The Department feels that the information provided on the publicpay.ca.gov site suffices the request.

Date: _____

Signed: _____

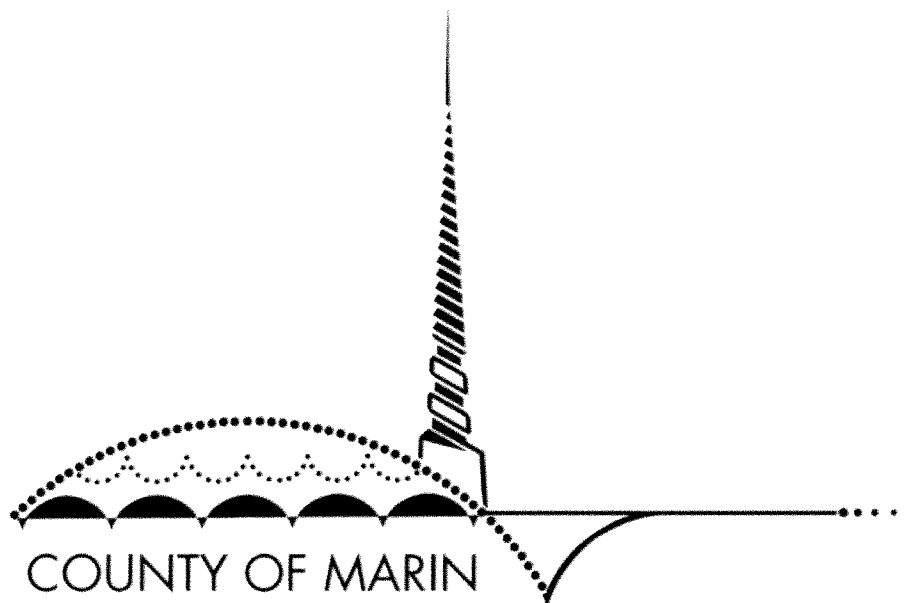
President, RVFD Board of Directors

Committed to the protection of life, property, and environment.

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Follow-Up Report on Web Transparency of Agency Compensation Practices

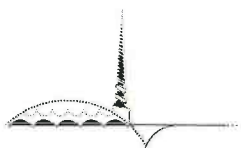
April 28, 2020



A Note about the Coronavirus Pandemic

The 2019–2020 Marin County Civil Grand Jury is issuing its reports during the unprecedented conditions of the COVID-19 pandemic. We are well aware that Marin County is in crisis and that critical public health concerns, operational difficulties, and financial challenges throughout the county have a greater claim to government attention right now than the important issues raised by this Grand Jury.

We are confident that, in due course, Marin will come through this crisis as strong as ever.



Follow-Up Report on Web Transparency of Agency Compensation Practices

Summary

Many Marin public agencies fail to make the compensation for their elected officials and employees fully transparent on their public websites, despite state legal requirements and past Grand Jury recommendations that they do so. The 2019–2020 Grand Jury examined the current status of 34 Marin public agency websites to determine if they are meeting transparency standards with respect to compensation disclosures.

California law requires most public agencies to report the annual compensation of their “elected officials, officers, and employees” to the state controller’s office, which posts this information on its Government Compensation in California website at *publicpay.ca.gov* (Public Pay).¹ Each local agency with a website also is legally required to post “in a conspicuous location . . . information on the annual compensation of its elected officials, officers and employees.”²

All of Marin’s cities, towns, and major agencies have websites, so each of them is required to post annual compensation data, and the public should be able to easily find this information.

Over and above these basic legal requirements, the public has an interest in understanding compensation policies with regard to elected officials, including information about wages, health and retirement benefits, and reimbursement policies. There is a wide variance in compensation policies and the total amounts and benefits paid to elected officials. The public should be able to access this information easily and quickly rather than having to dig through meeting minutes or policy manuals that may or may not be easy to find on a website.

The 34 agency websites audited included those of the County of Marin, Marin’s 11 cities and towns, 10 sanitary districts, 9 fire districts, and 3 water districts. The Grand Jury wanted to know if the legal disclosure requirements were met and if detailed information about compensation and benefits for elected officials was readily available.

This investigation revealed that a great majority of audited agency websites failed to comply fully with legal compensation disclosure requirements. Compensation information was often difficult to find and outdated. Information on actual compensation paid to elected officials was also missing, difficult to find, or insufficient. In many cases, it was difficult to find information about compensation policies for elected officials. In contrast, the Marin Municipal Water

¹ California Government Code § 53892, accessed March 30, 2020, https://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=GOV§ionNum=53892.

² California Government Code § 53908, accessed March 30, 2020, http://leginfo.ca.gov/faces/codes_displaySection.xhtml?lawCode=GOV§ionNum=53908.

District³ (MMWD) and the North Marin Water District⁴ each annually post a detailed report on the compensation of their elected officials.

This Grand Jury report makes specific recommendations for every agency to follow to ensure compliance with legal requirements and to go beyond compliance to achieve higher standards of public transparency.

Background

The transparency of public agencies and their compensation policies has been an ongoing topic of state and local concern. In recent years, the state legislature amended the California Government Code to require the posting of annual compensation data on agency websites.⁵ Local agencies are now required to report their compensation data to the state controller's office, which posts the data on the Public Pay site.⁶

Since 2014, the Marin County Civil Grand Jury has published four reports on web transparency:

- A 2013–2014 Grand Jury report, *What Are Special Districts and Why Do They Matter?*, recommended that the county post a complete list of all of Marin's special districts on its website to enable residents to understand the extent of local government.⁷ The county did not fulfill this recommended action.
- In March 2016, the 2015–2016 Grand Jury followed up with its *Web Transparency Report Card*, reiterating, among other things, that the master list of special districts should be completed.⁸ It also recommended that all agencies should update their websites "to include the annual compensation of . . . elected officials, officers and employees."⁹ These recommended actions were not completed.
- The 2016–2017 Grand Jury issued its *Web Transparency Report Card Update*, which noted a marked improvement in the quality of agency websites. This report card also noted additional room for improvement for many agencies.¹⁰

³ Marin Municipal Water District, *Annual Report on Board Compensation*, August 7, 2018, <http://marinwater.org/DocumentCenter/View/3602/Board-Compensation-Annual-Report?bidId=>.

⁴ North Marin Water District, 2018 Compensation Report, accessed March 30, 2020, <https://www.nmwd.com/pdfs/NMWDCompensationReportCY2018.pdf>.

⁵ California Government Code § 53908

⁶ Government Compensation in California, accessed March 30, 2020, <https://publicpay.ca.gov>.

⁷ Marin County Civil Grand Jury, *What Are Special Districts and Why Do They Matter?*, May 20, 2014, https://www.marincounty.org/-/media/files/departments/gj/reports-responses/2013/spd_master_list_report.pdf.

⁸ Marin County Civil Grand Jury, *2015–2016 Web Transparency Report Card: Bringing Marin County's Local Governments to Light*, March 10, 2016, https://www.marincounty.org/-/media/files/departments/gj/reports-responses/2015/responses/webtransparencyrptcard/2015_16-web-transparency-report-card.pdf.

⁹ Marin County Civil Grand Jury, *2015–2016 Web Transparency Report Card: Bringing Marin County's Local Governments to Light*, p. 10.

¹⁰ Marin County Civil Grand Jury, *2016–2017 Web Transparency Report Card Update*, June 8, 2017, <https://www.marincounty.org/-/media/files/departments/gj/reports-responses/2017/web-transparency-update.pdf>.

- In a report entitled *Special Districts Transparency Update*, the 2018–2019 Grand Jury noted that the special districts list recommended by the 2013–2014 Grand Jury still had not been created.¹¹ The report reiterated this recommendation and suggested that the special district list include “complete compensation components and amounts (including salary, insurance, stipends, in kind goods, conference fees and other benefits, and reimbursements).”¹²

The Grand Jury has focused on these issues for more than six years, without satisfactory resolution. Perhaps with this follow-up report, agencies will come to understand the vital importance of public transparency and will be more forthcoming with this information and finally improve their websites. Public transparency regarding compensation of elected officials is essential because the public needs accurate information about its government agencies. Transparency helps to maintain trust in the government and gives information to the public that helps guide decisions on matters of self-governance. It makes responsive democracy work.

Approach

The Grand Jury reviewed the work of prior juries as published in the four previous reports and audited the websites of 34 of Marin’s public agencies, including the County of Marin, Marin’s 11 cities and towns, 10 sanitary districts, 9 fire districts, and 3 water districts (this report uses the term “agency” to refer to these diverse jurisdictions). Jurors reviewed these websites to determine if they met the legal requirements by providing easy access to accurate, current compensation data for public employees. Jurors also checked the board or council pages of these websites to determine if they included detail about annual compensation for elected officials.

The audit was conducted by having at least one juror review each agency’s website and compile a list of any deficiencies. This work was then reviewed by at least two other jurors. Those three jurors then reached a consensus for each agency. These agency website reviews were valid as of February 20, 2020.

Discussion

The Public Should Know the Compensation of Its Elected Officials

The taxpaying public has a right to know the compensation of its elected officials. Compensation may include the following:

- Monthly wages or a fixed stipend per meeting attended
- Additional compensation for sitting on affiliated boards, subcommittees, or commissions, or for attending extra meetings on behalf of their agency

¹¹ Marin County Civil Grand Jury, *Special Districts Transparency Update*, June 13, 2019, <https://www.marincounty.org/-/media/files/departments/gj/reports-responses/2018-19/special-districts-transparency-update.pdf>.

¹² Marin County Civil Grand Jury, *Special Districts Transparency Update*, p. 5.

- Healthcare benefits
- Retirement benefits
- Reimbursement for travel, attending conferences, or industry events
- Reimbursement for cell phones, computers, or tablets (or free use of such equipment)

The public should be informed that there is a wide variance in compensation policies. Some agencies have adopted a policy not to compensate their elected officials. In addition, total compensation and benefits paid to elected officials for similar agencies varies. The high and low ranges for compensation at various types of agencies are summarized in Table 1. In some cases, elected officials waive their right to some or all compensation.

County Supervisors

Unlike elected officials in most cities, towns, and other agencies, Marin County supervisors are full-time employees and receive full-time salaries and benefits. Total 2018 annual compensation for members of the Marin County Board of Supervisors ranged from \$173,000 to \$186,000, plus benefits.

City and Town Council Members

For town and city councilmembers, total annual compensation for 2018 ranged from zero in Belvedere, Ross, and Tiburon to about \$17,000 in San Rafael. Annual compensation was typically in the \$3,000 to \$5,000 range, and councilmembers in some municipalities, including San Rafael, elected to waive compensation.

Table 1. Ranges of Elected Officials Annual Compensation in 2018

Agency Type	Low*	High
Cities/Towns	\$0	\$17,000
Fire Districts	0	2,800
Sanitation Districts	0	19,000
Water Districts	1,600	39,000

* Low does not reflect those who waive compensation in agencies that pay their elected officials.

Fire District Board Members

Total 2018 compensation for individual board members in Marin's nine audited fire districts ranged from zero to \$2,800. Board members in the Bolinas, Sleepy Hollow, Southern Marin, and Stinson Beach Fire Protection Districts do not receive compensation. In the Novato Fire Protection District, 2018 compensation for one board member was about \$2,800. The Central Marin Fire Authority was formed in 2018 and, as of February 1, 2020, had not yet filed its first compensation data with the state controller, but the agency is included in this report so that it will fulfill the requirement that it post its compensation data.

Sanitation District Board Members

In Marin's 10 sanitation districts, 2018 total annual board member compensation ranged from zero in the Tiburon and Central Marin Sanitation Districts to as high as \$19,000 in the Las Gallinas Valley Sanitary District. Typically, annual board member compensation in Marin's sanitation districts ranges from \$1,000 to \$4,000.

Water District Board Members

The 2018 annual board member compensation in Marin's three water districts ranged from \$1,600 in the Stinson Beach Water District to \$9,000 in the North Marin Water District to \$39,000 in the Marin Municipal Water District.

Legal Requirements Regarding Compensation Disclosures

There are two sections in the California Government Code requiring compensation disclosures. Section 53892 requires that most public agencies (school districts are excluded) report annually to the state controller the total compensation of all "elected officials, officers and employees."¹³ The state controller publishes this information for all agencies on the Public Pay website.

Section 53908 requires that if an agency has a website "it shall post, in a conspicuous location on its Internet Web site, information on the annual compensation of its elected officials, officers, and employees that is submitted to the controller." An agency could comply with this provision by posting a complete table on its website that includes all of the data actually filed with the state controller, and by updating that table each year. Section 53908 also allows an agency to comply with the transparency requirement by posting, "in a conspicuous location on its Internet Web site, a link to" the Public Pay site.¹⁴

The Grand Jury also notes that Section 53908 mentions *twice* that the Public Pay link must be "conspicuous," a term that is not defined in the code. For purposes of its investigation, the Grand Jury decided that a link could be deemed conspicuous if it satisfies *both* of the following criteria:

- The link is located on a page that is within three clicks of the website's home page (where a hover causing a menu to be revealed is equivalent to a click).
- The link can be found within five minutes of starting a search, whether by browsing menus or using a search box on the website.

This is a commonsense approach that, if anything, is generous to agencies, since internet users are unlikely to invest as much as five minutes in such a search.

The Grand Jury also determined that a Public Pay link that does not go directly to the agency's page on the Public Pay site for the most recently available year should not be considered compliant with the intent of the transparency requirements set forth in the law.

During its investigation, the Grand Jury discovered that some agencies were not reporting board member compensation to the state controller's office because they had been advised by the state controller's office that this was not required unless a W-2 form for the compensation was issued. Some elected officials are paid fees for which W-2 forms are not issued. State officials have now confirmed that the elected officials' compensation must be reported regardless of how they are paid.

¹³ California Government Code § 53892.

¹⁴ California Government Code § 53908.

Public Transparency of Compensation for Elected Officials

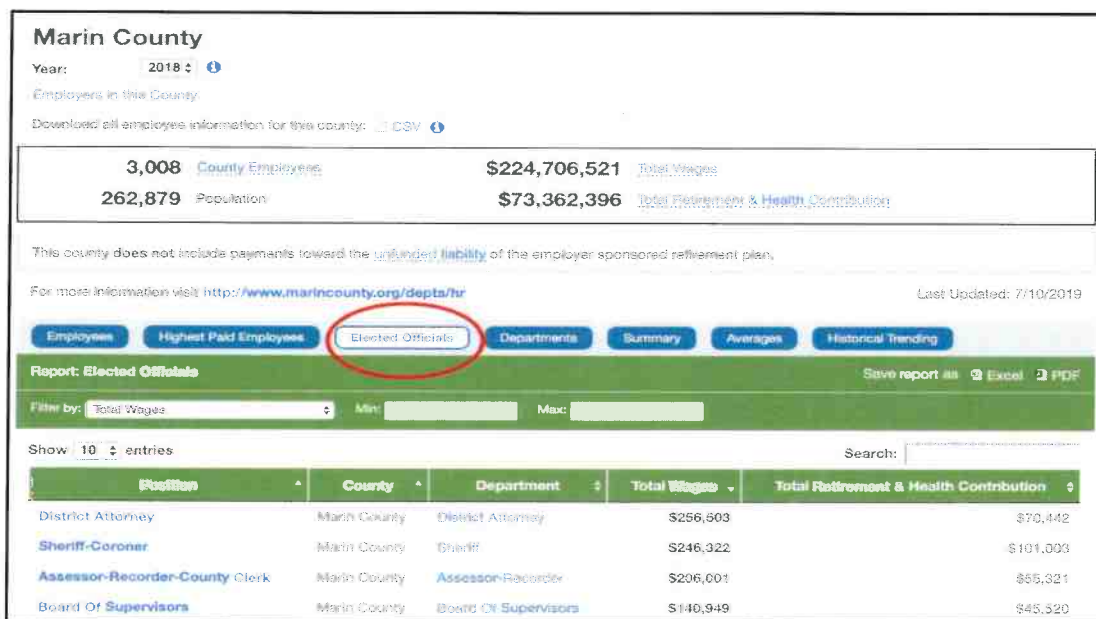
Beyond the basic legal requirements in California state law, public transparency goals would be better served by stronger disclosure of compensation policies and detailed compensation paid to elected officials. While total compensation paid to elected officials can be found by clicking an “Elected Officials” button on the agency’s page on the Public Pay site, as shown in Figure 1, most users would not necessarily see this link and might need to scroll through multiple pages of employees before finding the elected officials.

To make locating the information easier, a link can be included directly from the agency’s website to the elected officials data on the Public Pay site. This can be done by simply adding `&rpt=5` to the end of a regular Public Pay URL link.

The data on the Public Pay site for elected officials is limited to total wages and total retirement and health contributions. The site does not break out elements such as per-meeting stipends, reimbursements or payments for serving as an agency liaison to other advisory committees, councils, and forums. For better transparency on their websites, local agencies should disclose all elements of compensation for their elected officials and establish this higher standard as best practice for all of Marin County.

Both MMWD and the North Marin Water District have excellent practices with regard to transparency on compensation of their elected officials. The MMWD website’s board page provides a quick link to an annual compensation report detailing board compensation policies

Figure 1. Public Pay Elected Officials Page Example



Source: Government Compensation in California, accessed March 30, 2020, <https://publicpay.ca.gov/Reports/Counties/County.aspx?entityid=21&year=2018&rpt=5>

and annual amounts paid to each member for regular board meetings, board committees, other special board meetings, and liaison assignments to advisory committees, councils, and forums. It also details total annual payments for conferences, training, and memberships, as well as medical and dental benefits and other benefits, including iPad data plans. North Marin Water District discloses several annual board compensation elements by a direct link to the financial report it files with the state controller's office, but it is not as detailed as the MMWD report.

Results of the Website Audit

The Grand Jury audit found that many website compensation links were missing or broken. In other cases, links were not easy to find. Policies and compensation for elected officials were not always posted. Thirty of the 34 audited agency websites failed to comply fully with legal disclosure requirements.

Missing or Inconspicuous Links

Fifteen of 34 of the audited agency websites failed to post a compensation report or a "conspicuous" link to their data on the Public Pay site. These agencies are shown in Table 2. The worst example of this was the County of Marin's website, where four jurors were each unable to locate a compensation link after searching for at least 15 minutes.

In the investigation, the Grand Jury observed that several agencies post a link to the Transparent California website rather than to the Public Pay website.¹⁵ Transparent California is not included in Government Code Section 53908, so this does not comply with the legal requirements.

The Grand Jury recommends that all the noncompliant agencies identified in Table 2 remedy these deficiencies by placing a Public Pay link on the web page listed in the table. Generally, the audit revealed that the best location for a Public Pay link is either the finance or human resources section of the agency's website.

Link Does Not Go Directly to the Agency's Most Recent Data

Many agencies include a Public Pay link on their website that is deficient because it connects the user to an outdated page or to the state's Public Pay home page rather than directly to the local agency data on the Public Pay site. The Grand Jury believes this is largely due to a technical oversight.

Appendix A contains the recommended Public Pay link for each audited agency, as well as links for 22 additional agencies that were not audited. A key feature of these links is that they include the ID number of the agency, but exclude any parameter specifying a year (an example of this parameter is *&year=2016*). By *excluding* the specific year parameter, the link will automatically lead a user to the most recent available data for that agency, and it will not become outdated over time. This will save the agency the work of updating the link on an annual basis while reducing the chance of errors in future postings.

¹⁵ Transparent California, accessed March 30, 2020, <https://transparentcalifornia.com>.

Table 2. Agency Websites with Missing or Inconspicuous Links to Compensation Data

Agency	Recommended Conspicuous Location for Link
City of Mill Valley	http://www.cityofmillvalley.org/gov/departments/finance/default.htm
City of Sausalito	https://www.sausalito.gov/departments/administration/finance/financial-documents
Town of Tiburon	http://townoftiburon.org/154/Administration-Finance
County of Marin	https://www.marincounty.org/depts/df
Bolinas Fire Protection District*	https://www.bolinasfire.org/board-members
Central Marin Fire Authority**	https://centralmarinfire.org/admin/finance
Kentfield Fire Protection District	https://www.kentfieldfire.org/administration/finance-a-budget
Sleepy Hollow Fire Protection District	https://shfpd.org/about-us/finances
Southern Marin Fire Protection District	https://www.southernmarinfire.org/admin
Stinson Beach Fire Protection District*	https://www.stinsonbeachfireprotectiondistrict.org/financials-budgets
Almonte Sanitary District	https://www.almontesd.org/governance.php
Central Marin Sanitation Agency	https://www.cmsa.us/finance/
Las Gallinas Valley Sanitation District	http://www.lgvsd.org/about-us/board-of-directors/
Ross Valley Sanitary District (Sanitary District No. 1)	https://www.rvsvd.org/31/Open-Government
Stinson Beach Water District	http://stinson-beach-cwd.dst.ca.us/index.html

* Existing link goes to Transparent California rather than Public Pay

** Formed in 2018 and not required to report for that year

Agency Websites Should Have a Link Directly to Elected Officials Data

Although it is simple to link directly to a page on the Public Pay website showing actual compensation paid to elected officials, none of the audited agencies currently do so. All Marin public agency websites should have a direct link from their board or council page to their “Elected Officials” page on the Public Pay site. All Marin agencies should adopt this higher standard of transparency.

A link to the “Elected Officials” page on the Public Pay site can be added simply by adding a new parameter to the end of the normal Public Pay link as is shown for all agencies in Appendix A. For instance, the City of San Rafael could include such a link by adding *&rpt=5* to

the end of its Public Pay link, resulting in the following:

<https://publicpay.ca.gov/Reports/Cities/City.aspx?entityid=256&rpt=5>.

Agencies Should Post Compensation Policies and Annual Compensation Details

The Grand Jury audit revealed that compensation policies for many agencies either were not posted or were scattered in a wide variety of hard-to-find locations. Eighteen of the 34 agencies did not post such information on the board or council pages of their websites. As described previously, public transparency is promoted by posting detailed information about the compensation policies for elected officials. All agencies should post this information on their board or council web pages. As an example, MMWD posts detailed information about the annual compensation of its elected officials. All Marin agencies should adopt this higher standard of transparency.

Conclusion

To make informed decisions on matters of self-governance, the public needs to understand the workings of their public agencies, including the compensation of elected officials. Public transparency helps to maintain trust in the government. It makes responsive democracy work.

By following the recommendations in this report, Marin's public agency websites can come into compliance with state legal requirements. Following these recommendations will reduce the chance of errors and minimize the time needed to keep websites current. These changes also will improve public access to important information while increasing the transparency that is essential to good government in a democratic society.

Findings

- F1. Many Marin public agencies fail to include on their websites either a link to the *publicpay.ca.gov* site showing compensation for their elected officials, officers, and employees, or a table showing such data. The Grand Jury determined that these agencies fail to comply with the requirements of Government Code Section 53908.
- F2. Any link to compensation data on an agency's website that takes more than five minutes or three clicks from the home page to locate, does not reasonably satisfy the intent of the Government Code that the information be easily located and "conspicuous" on the agency's website.
- F3. Any link to *publicpay.ca.gov* on an agency's website that fails to go directly to the agency's current compensation data on that website does not satisfy the intent of the Government Code that information be easily located.
- F4. Regarding compensation policies for elected officials, many public agencies do not provide the public with easy access to information regarding salary, meeting fees or stipends (including compensation for serving as liaison to other advisory committees, councils and forums), reimbursements, health and retirement benefits, and other benefits such as equipment.

- F5. Regarding detailed disclosure of total compensation paid, most public agencies do not break out all components of compensation paid to their elected officials, including salary, meeting fees or stipends (including compensation for serving as liaison to other advisory committees, councils and forums), reimbursements, health and retirement benefits, and other benefits such as equipment.
- F6. By comparison to other public agencies, Marin Municipal Water District annually publishes an exemplary report on its website of total compensation paid to its elected officials for salary, meeting fees or stipends (including compensation for serving as liaison to other advisory committees), councils and forums, reimbursements, health and retirement benefits, and other benefits such as equipment.

Recommendations

- R1. To comply with the intent of Government Code Section 53908, no later than 90 days after the date of this report, agencies should include on their websites a link to the *publicpay.ca.gov* site showing compensation of their elected officials, officers, and employees using the formatted URL examples that are shown in Appendix A.
- R2. No later than 90 days after the date of this report, agencies should modify the location of their existing *publicpay.ca.gov* links to satisfy the requirement of Government Code Section 53908 that their link be “conspicuous.” Conspicuous locations for agencies are suggested in Table 2.
- R3. No later than 90 days after the date of this report, agencies should modify their existing *publicpay.ca.gov* links so that they provide a direct link to their current compensation data on the state site. To eliminate the need for annual updates, the URL used for the link should exclude any parameter specifying a year. Formatted URL examples are shown on Appendix A.
- R4. No later than 90 days after the date of this report, in addition to any other compensation links, agencies should include a link on their board or council web pages that leads directly to their “Elected Officials” page on the *publicpay.ca.gov* site, conforming to the format suggested on Appendix A.
- R5. No later than 120 days after the date of this report, agencies should include on their board or council web pages a comprehensive description of their policies regarding all compensation paid to elected officials specifying, at a minimum, salary, meeting fees or stipends (including compensation for serving as liaison to other advisory committees, councils and forums), reimbursements, health and retirement benefits, and other benefits such as equipment.
- R6. No later than 120 days after the date of this report, agencies should adopt a practice to compile and publish each year an annual report detailing the compensation actually paid to their elected officials for the previous calendar year. Compensation disclosures should include, at a minimum, salary, meeting fees or stipends (including compensation for serving as liaison to other advisory committees, councils and forums), reimbursements, health and retirement benefits, and other benefits such as equipment. A link to this report should be posted on the agency’s board or council web page.

R7. No later than 90 days after the date of this report, agencies not audited in this report should review their websites for compliance with the legal requirements and higher public transparency standards recommended in Recommendations R1–R6 of this report and ensure that their websites include links to the *publicpay.ca.gov* site as shown in Appendix A.

Request for Responses

According to the California Penal Code, agencies required to respond to Grand Jury reports generally have no more than 90 days to issue a response. It is not within the Grand Jury's power to waive or extend these deadlines, and to the Grand Jury's knowledge, the Judicial Council of California has not done so. But we recognize that the deadlines may be burdensome given current conditions caused by the COVID-19 pandemic.

Whether the deadlines are extended or not, it is our expectation that Marin's public agencies will eventually be able to return to normal operations and will respond to this report. In the meantime, however, public health and safety issues are of paramount importance and other matters might need to wait.

Pursuant to Penal Code Section 933.05, the Grand Jury requests responses from the following governing bodies:

Respondent	F1	F2	F3	F4	F5	R1	R2	R3	R4	R5	R6	R7
Audited Agencies												
County of Marin		X	X	X	X		X	X	X	X	X	
City of Belvedere			X		X			X	X		X	
City of Larkspur			X	X	X			X	X	X	X	
City of Mill Valley	X	X	X		X	X	X	X	X		X	
City of Novato			X		X			X	X		X	
City of San Rafael			X		X			X	X		X	
City of Sausalito		X			X		X		X		X	
Town of Corte Madera			X	X	X			X	X	X	X	
Town of Fairfax			X		X			X	X		X	
Town of Ross			X		X			X	X		X	
Town of San Anselmo			X		X			X	X		X	

Respondent	F1	F2	F3	F4	F5	R1	R2	R3	R4	R5	R6	R7
Town of Tiburon		X	X		X		X	X	X		X	
Bolinas Fire Protection District	X	X	X	X		X		X	X	X		
Central Marin Fire Authority	X	X				X						
Kentfield Fire Protection District		X	X		X		X	X	X		X	
Novato Fire Protection District			X	X	X			X	X	X	X	
Ross Valley Fire Department				X	X				X	X	X	
Sleepy Hollow Fire Protection District	X	X	X	X	X	X	X	X	X	X	X	
Southern Marin Fire Protection District		X			X		X		X		X	
Stinson Beach Fire Protection District	X	X	X			X		X	X			
Tiburon Fire Protection District			X	X	X			X	X	X	X	
Almonte Sanitary District	X	X	X	X	X	X	X	X	X	X	X	
Alto Sanitary District			X		X			X	X		X	
Central Marin Sanitation Agency		X	X		X		X	X	X		X	
Homestead Valley Sanitary District			X	X	X			X	X	X	X	
Las Gallinas Valley Sanitary District		X	X		X		X	X	X		X	
Novato Sanitary District			X	X	X			X	X	X	X	
Richardson Bay Sanitary District			X	X	X			X	X	X	X	
Ross Valley Sanitary District (Sanitary District No. 1)	X	X	X	X	X	X	X	X	X	X	X	
Sanitary District No. 5 – Tiburon-Belvedere				X	X				X	X	X	

Respondent	F1	F2	F3	F4	F5	R1	R2	R3	R4	R5	R6	R7
Sausalito-Marín City Sanitary District			X		X			X	X		X	
Marín Municipal Water District					X				X		X	
North Marín Water District					X				X		X	
Stinson Beach County Water District	X	X			X	X			X		X	
Agencies Not Audited												
Bel Marín Keys Community Services District												X
Belvedere-Tiburon Joint Recreation Committee District												X
Belvedere-Tiburon Library Agency												X
Bolinas Community Public Utility District												X
Central Marín Police Authority												X
Firehouse Community Park Agency												X
Inverness Public Utility District												X
Marín City Community Services District												X
Marín Clean Energy (MCE)												X
Marín County Resource Conservation District												X
Marín County Transit District												X
Marín General Services Authority (MGSA)												X
Marín Healthcare District												X

Respondent	F1	F2	F3	F4	F5	R1	R2	R3	R4	R5	R6	R7
Marin/Sonoma Mosquito and Vector Control District												X
Marinwood Community Services District												X
Muir Beach Community Services District												X
Sonoma-Marin Area Rail Transit District												X
Tamalpais Community Services District												X
Tomales Village Community Services District												X
Transportation Authority of Marin												X

The governing bodies indicated above should be aware that the comment or response of the governing body must be conducted in accordance with Penal Code Section 933 (c) and subject to the notice, agenda, and open meeting requirements of the Brown Act.

Note: At the time this report was prepared, information was available at the websites listed.

Reports issued by the Civil Grand Jury do not identify individuals interviewed. Penal Code Section 929 requires that reports of the Grand Jury *not* contain the name of any person or facts leading to the identity of any person who provides information to the Civil Grand Jury. The California State Legislature has stated that it intends the provisions of Penal Code Section 929 prohibiting disclosure of witness identities to encourage full candor in testimony in Grand Jury investigations by protecting the privacy and confidentiality of those who participate in any Civil Grand Jury investigation.

Appendix A – Direct Public Pay Internet Links

Properly Formatted PublicPay.ca.gov Link

Note: Agencies listed here can create a link to their “Elected Officials” page by adding *& rpt=5* at the end of their Public Pay URL below.

Agency	Agency Public Pay URL
Audited Agencies	
City of Belvedere	https://publicpay.ca.gov/Reports/cities/city.aspx?entityid=248
City of Larkspur	https://publicpay.ca.gov/Reports/cities/City.aspx?entityid=251
City of Mill Valley	https://publicpay.ca.gov/Reports/cities/city.aspx?entityid=252
City of Novato	https://publicpay.ca.gov/Reports/Cities/City.aspx?entityid=253
City of San Rafael	https://publicpay.ca.gov/Reports/Cities/City.aspx?entityid=256
City of Sausalito	https://publicpay.ca.gov/Reports/Cities/City.aspx?entityid=257
Town of Corte Madera	https://publicpay.ca.gov/Reports/Cities/City.aspx?entityid=249
Town of Fairfax	https://publicpay.ca.gov/Reports/Cities/City.aspx?entityid=250
Town of Ross	https://publicpay.ca.gov/Reports/Cities/City.aspx?entityid=254
Town of San Anselmo	https://publicpay.ca.gov/Reports/Cities/City.aspx?entityid=255
Town of Tiburon	https://publicpay.ca.gov/Reports/Cities/City.aspx?entityid=258
County of Marin	https://publicpay.ca.gov/Reports/Counties/County.aspx?entityid=21
Marinwood Community Services District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=947

Properly Formatted PublicPay.ca.gov Link

Note: Agencies listed here can create a link to their “Elected Officials” page by adding `& rpt=5` at the end of their Public Pay URL below.

Agency	Agency Public Pay URL
Bolinas Fire Protection District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1237
Central Marin Fire Authority	Link not available at Public Pay as of February 20, 2020
Novato Fire Protection District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1239
Ross Valley Fire Department	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2827
Sleepy Hollow Fire Protection District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1240
Southern Marin Fire Protection District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1241
Stinson Beach Fire Protection District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1242
Tiburon Fire Protection District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1243
Almonte Sanitary District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1986
Alto Sanitary District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1987
Central Marin Sanitation Agency	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2814
Las Gallinas Valley Sanitary District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1989
Novato Sanitary District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1990
Ross Valley Sanitary District (Sanitary District No. 1)	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1992
Marin Municipal Water District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2529
North Marin Water District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2404

Properly Formatted PublicPay.ca.gov Link

Note: Agencies listed here can create a link to their “Elected Officials” page by adding *& rpt=5* at the end of their Public Pay URL below.

Agency	Agency Public Pay URL
Stinson Beach County Water District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2405
Agencies Not Audited	
Bel Marin Keys Community Services District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=945
Belvedere-Tiburon Joint Recreation Committee District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2813
Belvedere-Tiburon Library Agency	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1623
Bolinas Community Public Utility District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2198
Central Marin Police Authority	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2831
Firehouse Community Park Agency	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2818
Inverness Public Utility District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2199
Marin City Community Services District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=946
Marin Clean Energy (MCE)	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2821
Marin County Resource Conservation District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2108
Marin County Transit District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=3399
Marin General Services Authority (MGSA)	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=2822
Marin Healthcare District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1552
Marin/Sonoma Mosquito and Vector Control District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1685

Properly Formatted PublicPay.ca.gov Link

Note: Agencies listed here can create a link to their “Elected Officials” page by adding `& rpt=5` at the end of their Public Pay URL below.

Agency	Agency Public Pay URL
Marinwood Community Services District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=947
Muir Beach Community Services District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=948
Sonoma-Marín Area Rail Transit District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=3400
Strawberry Recreation District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=1905
Tamalpais Community Services District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=949
Tomaes Village Community Services District	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=950
Transportation Authority of Marin	https://publicpay.ca.gov/Reports/SpecialDistricts/SpecialDistrict.aspx?entityid=3480

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of October 14, 2020

To: Board of Directors

From: Kevin Yeager, Deputy Director Fire

Subject: Lease Agreement between Town of Ross and Ross Valley Paramedic Authority

RECOMMENDATION:

Execute the Lease Agreement and authorize the President to sign for Ross Valley Fire Department as the Third-Party Beneficiary

BACKGROUND:

The Ross Valley Paramedic Authority (RVPA), as the tenant, pays rent for the use of space in Station 18. This lease agreement is a renewal, specifying the new rental amounts to include a 2.5% increase per year through June 30, 2024.

While Station 18 is owned by the Town of Ross (Landlord), the rent payments from RVPA are made to Ross Valley Fire Department (Third Party Beneficiary) per the terms from the Joint Powers Agreement (JPA), First Amendment (July 1, 2012) between the Town of Ross, Town of San Anselmo, Town of Fairfax, and Sleepy Hollow Fire Protection District. The JPA specifies that the lease agreement between the Town of Ross and the RVPA "for the use of a portion of the Ross Fire Station shall be assigned to the authority, which shall receive the RVPA rent payments...".

FISCAL IMPACT:

This lease agreement rental payment is already budgeted in the Ross Valley Fire Department's annual budget as revenue (Account 01.00.49506.00 / RVPA Rental); there are no additional fiscal impacts.

AGENDA ITEM # 4F
Date 10/14/2020

LEASE AGREEMENT

This Lease Agreement ("Lease"), effective July 1, 2020, is made by and between the Town of Ross ("Landlord"), the Ross Valley Paramedic Authority, a joint powers agency of the State of California ("Tenant"), and the Ross Valley Fire Department, a Joint Powers Authority of the State of California ("Third Party Beneficiary"), (collectively, the "Parties").

RECITALS

A. Tenant previously leased from Third Party Beneficiary a certain portion of the space, consisting of sleeping areas with bathroom, office space, engine bay and storage room ("the Premises"), within the Ross Valley Fire Department, Station 18, located at 33 Sir Francis Drake Boulevard, Ross, California.

B. The four-year term of the current lease agreement between Tenant and Third Party Beneficiary ended on June 30, 2019.

C. The Parties have agreed to enter into a new lease agreement for the Premises for an additional four (4) year term, with the annual rent increase of two-and-a-half percent (2.5%) per year.

AGREEMENT

Now therefore, for good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties agree as follows:

1. **Premises.** Landlord hereby leases the Premises to Tenant and Tenant hereby leases the Premises from Landlord on the terms and conditions set forth herein.

2. **Term.** The term of this Lease shall commence on July 1, 2020 ("Lease Commencement Date"), and end on June 30, 2024, unless terminated earlier as set forth herein.

3. **Rent.** The annual rent for the first year of the term (July 1, 2020 through June 30, 2021) shall be \$31,052.08. The annual rent shall increase at the beginning of each fiscal year ("FY") thereafter, effective July 1, by an amount equal to two-and-a-half percent (2.5%) of the prior year's rent (\$31,828.38 for FY 2022 -2023, and \$32,624.09 for FY 2023-2024). In each fiscal year, the annual rent shall be due by August 1. Per the Joint Powers Authority agreement between the Landlord and the Third Party Beneficiary, the lease payment will be made from Tenant direct to the Third Party Beneficiary, unless otherwise notified by the Landlord in writing..

4. **Use.** The Premises are to be used for storage and maintenance of a paramedic vehicle and for related storage, office use and personnel housing. Landlord covenants that so long as Tenant pays the rent and performs the covenants hereof,

Tenant shall peaceably and quietly have, hold, and enjoy the Premises subject to the provisions of this Lease.

5. **Termination.** Landlord, Tenant or Third Party Beneficiary may terminate this Lease prior to expiration of the term by written notice to the other party 180 days in advance of the termination date. Upon the expiration or earlier termination of the Lease as provided herein, Tenant shall vacate and remove all personal property from the Premises and return possession of the Premises to Landlord in the condition existing on the Lease Commencement Date, reasonable wear and tear excepted.

6. **Maintenance.** Tenant shall take good care of the Premises and shall surrender the Premises at the termination of this Lease in as good condition as the beginning of the term, excepting reasonable wear and tear, or other cause not due to misuse or neglect by the Tenant or its employees. Tenant shall use the Premises in conformance with all applicable laws, orders, and regulations.

7. **Repair.** Landlord shall make all necessary repairs to the Premises at Landlord's sole expense except for repairs made necessary by misuse or neglect by Tenant or Tenant's employees.

8. **Alterations.** Tenant shall not make any alterations, additions, or improvements in, to, or about the Premises, without first obtaining Landlord's written consent, which consent shall not be unreasonably withheld or delayed.

9. **Assignment or Subletting.** Tenant shall not assign or sublet this Lease, in whole or in part, without Landlord's prior written consent, which consent shall not be unreasonably withheld or delayed.

10. **Utilities.** Landlord shall furnish all utilities to the Premises at Landlord's sole expense except Tenant's telephone service, which shall be Tenant's sole responsibility.

11. **Damage or Destruction.** If the Premises are damaged by fire or any other cause to such an extent that the Premises are no longer usable for the purposes for which it was leased, Tenant may give Landlord a written notice of election to terminate the Lease, and termination of the Lease shall be effective immediately upon giving such notice.

12. **Condemnation.** If the Premises or any part thereof or any estate therein, or any other part of the building materially affecting Tenant's use of the Premises, shall be taken by eminent domain, this Lease shall terminate on the date when title vests pursuant to such taking.

13. **Waiver.** The failure of either party to insist on strict performance of a covenant or condition or to exercise any option contained in this Lease, shall not be construed as a waiver of such covenant, condition, or option in any other instance.

14. **Indemnification, Hold Harmless, and Duty to Defend.** Tenant shall defend, indemnify, and hold Landlord, its officials, officers, employees, volunteers and agents serving as independent contractors in the role of officials (collectively "Indemnitees") free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any negligent or reckless acts or omissions or willful misconduct of Tenant, its employees, or its agents in connection with Tenant's use of the Premises, including without limitation the payment of all consequential damages and attorneys' fees and other related costs and expenses, except for such loss or damage arising from the negligence or willful misconduct of any Indemnitees. With respect to its duty to defend pursuant to this Section, Tenant shall defend Indemnitees at Tenant's own cost, expense and risk, and shall pay and satisfy any judgment, award, or decree that may be rendered against Indemnitees, except to the extent such judgment, award, or decree is based upon the negligence or willful misconduct of any Indemnitees. Tenant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Tenant, Landlord, its directors, officials, officers, employees, agents or volunteers. All duties of Tenant under this Section shall survive termination of this Agreement.

15. **Insurance.** Tenant shall procure and maintain for the duration of this Lease insurance against claims for injuries to person or damage to property which may arise from or in connection with Tenants' activities on the Premises. Specifically, Tenant shall maintain the following minimum scope and limits of insurance:

A. Commercial General Liability coverage with minimum limits of \$1,000,000 per occurrence for bodily injury, personal injury, products and completed operations, and property damage. If Commercial General Liability or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be twice the required occurrence limit.

B. Automobile Liability coverage with minimum limits of \$1,000,000 per accident for bodily injury and property damage.

16. **Entire Agreement; Severability.** This Lease shall constitute the entire agreement between the parties with respect to the Premises, and may be modified only by a duly authorized writing signed by both Parties. If any provision of this Lease, or portion thereof, is determined to be illegal, invalid, or unenforceable, the remaining provisions of the Lease shall remain in full force and effect.

17. **Notice.** Notices by the Parties to the other Parties shall be in writing and shall be deemed to have been duly given only if delivered personally or sent by registered or certified mail in a post-paid envelope addressed, if to Landlord, to 31 Sir Francis Drake Boulevard, Ross, California; if to Tenant, to P.O. Box 518, Woodacre,

California; if to Third Party Beneficiary, to 777 San Anselmo Ave., San Anselmo, California.

18. **Attorney Fees.** In any action or proceeding by any of the parties to enforce this Lease or any provision of this Lease, the prevailing party shall be entitled to recover reasonable attorney's fees and all other costs incurred.

19. **Successors and Assigns.** The provisions of this Lease shall apply to and bind the heirs, successors and assigns of the parties.

20. **Compliance with Applicable Law.** Tenant, at its expense, shall comply with all statutes, ordinances and governmental rules and regulations applicable to Tenant and/or the Premises.

20. **Governing Law and Venue.** This Lease shall be governed by California law and venue shall be in the Superior Court in the County of Marin, and no other place.

21. **Headings.** The titles or heading to sections in this Lease shall have no effect on interpretation of its provisions.

22. **Authorization.** Each individual signing below warrants that he or she is authorized to do so by the party that he or she represents, and that this Lease is legally binding on that party.

The Parties have executed this Lease as witnessed by their signatures below.

LANDLORD:

Town of Ross

s/ _____

Name/Title

Date: _____

TENANT:

Ross Valley Paramedic Authority

s/ _____

Name/Title

Date: _____

THIRD PARTY BENEFICIARY

Ross Valley Fire Department

s/ _____

Name/Title

Date: _____

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of October 14, 2020

To: Board of Directors

From: Jason Weber – Fire Chief

Subject: Alert and Warning Systems / Sirens

RECOMMENDATION:

Receive staff report regarding existing alert and warning systems, consider upgrading current sirens to a more contemporary system utilizing the grant process.

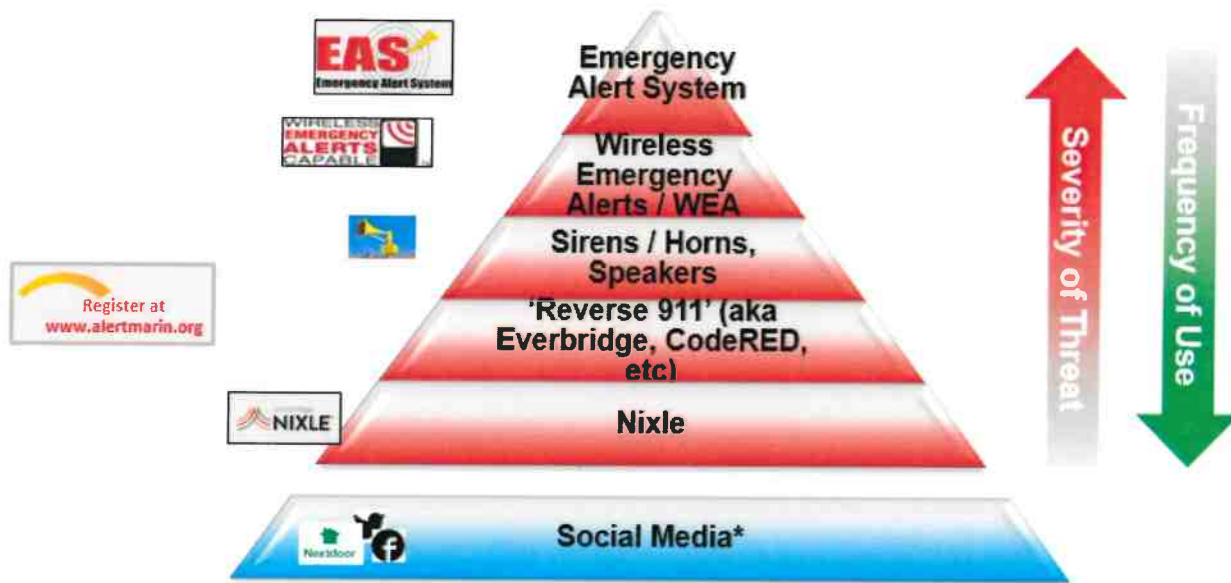
BACKGROUND:

Depending on the emergency and the conditions, public safety officials may utilize a variety of ways to alert the public that it is time to evacuate. The principle ways to provide alert and warnings in Marin are outlined below. At our September Board meeting, RVFD was asked to provide some information on outdoors sirens, both existing and future opportunities to enhance/replace existing sirens.

An Emergency Outdoor Warning Siren System is an all-hazards siren system used to warn the general population of potential danger. During an emergency, the sirens may be activated to warn residents and visitors of impending danger. Technology has improved from the world war II and cold war era air-raid sirens to digital sirens such as Long-Range Acoustical Devices (LRAD) that can mimic the sound of a siren as well as use voice to give warnings and orders.

The Ross Valley currently has four sirens, located on the fire station at Ross, Town Hall in San Anselmo, Fairfax Corps Yard, and on Bolinas Rd. These sirens either require manual activation or can be activated by a 911 dispatcher. Inherent challenges with these sirens include the need to follow up immediately with other notifications systems (see below) to provide direction to residents/visitors. Age of existing equipment and reliance on PG&E power or other antiquated mechanical systems to function.

Mass Notification Landscape



Public Emergency Alert and Warning Tools – All of these tools are available to the Marin County Sheriff’s Office of Emergency Services (OES) to warn residents and visitors in Marin County about threats to life and property. We use these tools at the direction of incident commanders and tailor use of the notification tool to the incident/disaster.

Emergency Alert System (EAS)

The Emergency Alert System (EAS) is used by alerting authorities to send detailed warnings via broadcast, cable, satellite, and wireline radio and television channels. EAS provides very broad alerting to the entire Bay Area media market. Anyone not watching / listening to broadcast media will not get the message. EAS Participants-radio and TV providers nationwide-are the stewards of this important public service in close partnership with alerting officials at all levels of government.

In many cases, radio and TV stations continue to operate when other means of alerting the public are unavailable, providing a layer of resiliency to the suite of available emergency communication tools. FEMA, with support of the Federal Communications Commission (FCC), is responsible for implementation, maintenance, and operation of the EAS at the Federal level. The Marin County Sheriff’s Office of Emergency Services (OES) is an approved “alerting authority”

Wireless Emergency Alerts (WEA)

Wireless Emergency Alerts (WEA) are short emergency messages from authorized public alerting authorities that can be broadcast to any WEA-enabled mobile device in a locally targeted area. The WEA channel can be used for three alert categories: Presidential, AMBER, and Imminent Threat. WEA messages are broadcast from cellular towers in the designated alert area to any WEA-enabled mobile devices that communicate with the cell tower during the alert duration. Wireless carriers primarily use cell broadcast technology for WEA message delivery. WEA is a partnership between FEMA, the Federal Communications Commission (FCC), and wireless carriers, to enhance public safety.

Unique Ring Tone & Vibration: WEAs automatically “pop up” on the mobile device screen and are limited to 90 characters. WEAs use a unique ring tone and vibration designed to draw attention and alert people to an emergency. The unique vibration, which distinguishes the alert from a regular text message, is particularly helpful to people with hearing or vision-related disabilities.

Geo-targeted alerts: WEAs are targeted to the specific geographic area of the emergency. Due to the nature of cell tower technology and coverage the targeting often results in broad alerting for an entire county or a large portion. “Bleed over” will often cause alerts to go beyond the target area – potentially beyond Marin. If a WEA-capable mobile device is physically located in that area, it will automatically receive and display the message.

Non-subscription based: WEAs are not subscription based, so customers of participating wireless carriers with WEA-capable phones do not sign up to receive the alerts. Instead, they automatically receive WEAs if a WEA is active in the area in which they are located. Wireless customers are not charged for the delivery of WEA messages and may opt-out of Imminent Threat or AMBER alerts, but may not opt-out of Presidential alerts.

Avoids congestion: WEAs use SMS-Cell Broadcast (SMSCB), a one-to-many service, which simultaneously delivers messages to multiple recipients in a specified area. By using SMS-CB as the delivery service technology, WEAs avoid congestion issues experienced by traditional voice and text messaging (SMS-PP) alerting services, which translates into faster and more comprehensive delivery of messages during times of emergency. All the major U.S. cell carriers are participating in WEA on a voluntary basis. Wireless carriers are currently selling mobile devices with WEA capability included; however, not all handsets currently on the market are capable of receiving WEAs. It is anticipated that most commercially available phones will be WEA-capable in the near future. To find out what mobile devices are capable of receiving WEAs check with your local cell provider.

The Marin County Sheriff’s Office of Emergency Services (OES) is an approved “alerting authority” for WEA alerts.

“AlertMarin”

The Marin County Sheriff’s Office of Emergency Services (OES) uses the AlertMarin Emergency Notification System to deliver incident-specific information or potentially life-saving instruction to the precise geographic area(s) affected. Emergency situations may include:

- flooding, wildfires, and subsequent evacuations;
- public safety incidents including crimes that affect your neighborhood;
post-disaster information about shelters, transportation, or supplies.

If you live, work or go to school in Marin County and are 18 and over, you may now register your cell phone or VoIP (voice over internet protocol) phone to receive emergency alerts sent by call, text, email, or smartphone

application from the County of Marin. Search the Apple Store or Android Marketplace for the “Everbridge” app.

Listed and unlisted/blocked Marin County landline phone numbers are already included in our emergency notification system. Cell phone and VoIP numbers are not included and will require your registration in our Self-Registration Portal @ alertmarin.org.

Nixle

Nixle is a Community Information Service dedicated to helping you stay connected to the information that matters most to you, depending on your physical location. You stay connected to your local police department ensuring that you receive trusted and immediate, geographically relevant information. Information is immediately available over your cell phone by text message, email, and over the web. Members of the public may self-register by texting their zip code to 888777. The system typically alerts via SMS / text, though email & smartphone app. Alerting can be geographically focused from a single zip code to entire county.

Your account can be customized so you receive the information that matters most to you. Whether it is where you live, work, or have friends or family throughout the country, the information is immediately available to you over your mobile phone, email and computer. Only authenticated agencies and community organizations can securely publish information. There are multiple agencies in Marin County that use Nixle including the Marin County Sheriff’s Office.

There are four types of messages; Alerts (many would refer to this as an emergency type alert), Advisories (less urgent need-to-know information), Community Information (day-to-day neighborhood to community-level information), Traffic (very localized traffic information).

Anyone can view information by going to www.nixle.com without registering. However, to customize the information you receive and the locations you receive it from, in addition to receiving information by text message and/or email you must set up an account. Once registered, you can personalize your locations and your preferences, making the service fit your needs.

Social Media

The Marin County Sheriff’s Office uses many of the social media platforms now available to assist in disseminating information to the public. These platforms are: Twitter, Facebook, Nextdoor, Instagram, Webpages and others. We use these platforms to share all kinds of information from non-emergency to emergency. We do not rely on these platforms alone to convey urgent emergency alert and warning messages. We may use them to share additional information regarding an ongoing incident after the appropriate warning has already been broadcast through one of the preferred alert methods above.

Sirens/Horns

Some communities in Marin County use sirens or horns to alert residents and visitors to an imminent dangerous situation. The siren/horn activation is usually followed up by the distribution of additional information or direction by using one of the alerting systems above or by broadcasting a pre-recorded message on a local radio station. These sirens or horns are location specific but the sound often “bleeds over” into adjoining jurisdictions therefore neighboring jurisdiction work together to coordinate messaging.

Law Enforcement/Fire Agency Evacuation Procedures

Law Enforcement Officers and Firefighters may drive through neighborhoods with sirens activated announcing evacuations and/or emergency directions over their loud speakers. Sheriff’s Air Patrol may also fly overhead announcing the same information.

FISCAL IMPACT:

Researching siren options, including one-time and ongoing costs as well as grant availability will be handled with existing staff. We will return to your Board with options and grant opportunities for consideration.

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of October 14, 2020

To: Board of Directors

From: Jason Weber – Fire Chief

Subject: Homeowners Insurance Non-Renewals & Cancellations

RECOMMENDATION:

Receive staff report regarding challenges homeowners are facing in Marin and California related to fire insurance cancellations / non-renewals.

BACKGROUND:

Many California insurance companies have notified homeowners that they will not be renewing a policy on their home, quick action is required by the homeowner. **By law, they have to give you 75-days notice**, and you may need that much time to get them to reverse their decision and/or find a replacement policy you can afford.

In most parts of the state, you still have buying options and insurance companies are still competing for your business. But if you live in a brush-heavy or forested area that has been hit by recent wildfires, it may be hard to find a company willing to insure your home. When you find a replacement policy, it will probably cost more and provide less protection than your old policy. It may be through a “non-admitted” insurer. * These types of companies are picking up customers that “admitted” (well-known brand) insurers are dropping.

United Policyholders may be able to help you shop and deal with this unfortunate situation, and they are working on initiatives to fix it. To learn more about the reasons why so many insurance companies are reducing the number of homes they’re insuring in parts of California, visit the Advocacy and Action section of uphelp.org.

TRY TO GET YOUR INSURER TO REVERSE ITS DECISION AND RENEW YOU!

- Act quickly! You have a very limited timeline to argue for a decision reversal!
- Contact your local fire department and request a wildfire hazard inspection immediately. They *may* be able to inspect your property, give you a list of corrections, and then once you complete the required work, write a letter attesting that your property meets fire codes and standards. Note: your property **MUST** meet defensible space standards to the letter of the law before the fire department will write this letter! You should consider making home hardening upgrades immediately as well.
- Contact your current insurance company and ask them if there are improvements you can make to your home that will help qualify you for a renewal. Give them your best arguments for keeping you as a customer. If you bought your expiring policy through an agent, ask him/her to go to bat for you with the company.
- NOTE: If your insurer did not give you 75 days notice, or their reasons for dropping you seem unfair, seek help from the California Department of Insurance (CDI) at 1-800-927-HELP, www.insurance.ca.gov.

DON'T PANIC, START SHOPPING

Contact the insurance agent you've been using or ask trusted sources for recommendations to an "independent" insurance agent. Independent agents have relationships with multiple insurance companies. A "captive" agent that sells for companies like State Farm, Farmers, or Allstate probably can't help you, as they're limited to only one insurance company.

Visit UP's website, www.uphelp.org and click on the "Insurance Finder" link on the right side of the home page. Try using the Match UP Insurance Finder.

Try the California Department of Insurance's shopping tools. They offer a list of CA home insurance companies with toll-free phone numbers, and a list of companies that sell "DIC" (Difference in Conditions) policies that fill gaps in Fair Plan policies. www.insurance.ca.gov

If your best coverage and price option is through a "non-admitted" (also called "surplus lines") insurance company, check their financial strength rating with Demotech, A.M. Best, or another agency before you buy. This is important. If a non-admitted insurer runs out of money to pay claims, (becomes "insolvent") their customers are not protected by the same safety net*** that "admitted" well-known brands have under them, and the CA Dept. of Insurance has less oversight power over them.

SHOP SMART

Your policy should cover what it would likely cost to rebuild your home in compliance with current building codes if it were to be completely destroyed by a natural or manmade disaster of any kind. But many policies don't. Don't blindly trust that your agent or insurer is selling you a policy that will fully protect your assets. UP surveys show that 2/3 of U.S. homes are underinsured. Shop for a policy that will adequately insure your dwelling for a total loss fire, (including building code upgrades) then add coverage for flood and quake protection if you can afford it. Ask the right questions and take good notes while shopping.

- Aim to insure your property for Replacement Cost Value, not depreciated Actual Cash Value.
- Coverage for building code upgrades and an extended replacement cost rider are worth paying for.
- Your dwelling coverage limit should match local construction costs (per square foot) for a home of similar style, age, and quality, plus an "extended replacement cost" feature for extra protection.
- Choose the highest deductible you feel comfortable with to keep the cost of your coverage manageable.

THE FAIR PLAN IS A LAST RESORT

If you strike out in the "normal" marketplace, you can buy home insurance through the California Fair Plan. Call them at (800) 339-4099). www.cfpnet.com The CA FAIR Plan is a state-run home insurance program for people who can't find a better option. Fair Plan policies provide only basic fire protection (no liability or theft) and cost more than a traditional policy. If you end up having to buy a Fair Plan policy, we recommend two things: Shop again in 6 months. New options may be available. And, if you can afford to, add supplemental coverage for what a Fair Plan policy excludes. Not all insurance agents are familiar with these options, so visit www.insurance.ca.gov/01-consumers/105-type/5residential/carriersDICpolicies.cfm for more info. Discounts are available on the FAIR plans for homeowners who live within [nationally recognized Firewise USA Sites](#). FIREsafe MARIN can help you achieve Firewise USA recognition! Marin is the fastest growing Firewise county in the nation!

*"Admitted" insurers are fully regulated by the CA Department of Insurance, and their customers are protected by CIGA, the CA Insurance Guarantee Association if their insurer becomes insolvent (runs out of

money). “Non-admitted” insurers are not.

******With a few exceptions, your insurance company can drop (non-renew) you as long as they give you written notice at least 75 days prior to the date your old policy will expire, and as long as they are following their own guidelines and not discriminating against you. Their guidelines must be objective, have a substantial relationship to the risk of loss, and be applied consistently. Common reasons include wildfire risk, the age or condition of the property, lack of defensible space, type of roof, or construction. The 75-day notice must contain the reason or reasons for the non-renewal, the telephone number of the insurer's representatives that handle consumer inquiries or complaints, and a statement that you can have the insurer's nonrenewal decision reviewed by the CDI.

*******CIGA – the CA Insolvency Guarantee Association pays up to \$500k per home if the insurer goes insolvent.

Please notify United Policyholders if you have trouble finding affordable coverage for your property by emailing info@uphelp.org.

ADDITIONAL RESOURCES

[Download](#) a printable version of this information.

YouTube video from United Policy Holders regarding California homeowners insurance prices/issues

https://www.youtube.com/watch?time_continue=37&v=O5SMPWVz-RY&feature=emb_logo

FISCAL IMPACT:

There is no fiscal impact to provide this report. Homeowners may experience significant cost increases related to homeowner’s insurance non-renewals/cancelations.

**ROSS VALLEY FIRE DEPARTMENT
STAFF REPORT**

For the meeting of October 14, 2020

To: Board of Directors

From: Jason Weber – Fire Chief

Subject: Staffing for adequate Fire and Emergency Response (SAFER) Grant Program

RECOMMENDATION:

Receive staff report regarding Department of Homeland Security – Staffing for adequate Fire and Emergency Response (SAFER) Grant Program.

BACKGROUND:

The purpose of the SAFER Grant Program is: (1) to provide funding directly to fire departments to assist with increasing the number of firefighters to help communities meet industry minimum standards; (2) to attain 24-hour staffing to provide adequate protection from fire and fire-related hazards; and (3) to fulfill traditional missions of fire departments.

To achieve this purpose, the SAFER Grant Program is a competitive, discretionary grant program that provides federal financial assistance to help fire departments hire new firefighters or change the status of part-time or paid-on-call firefighters to full-time firefighters. The goal is to improve fire department staffing levels to ensure that an adequate number of personnel respond and safely perform at incident scenes and provide protection from fire and fire-related hazards within communities.

The grant is a three-year term to assist fire departments by paying a portion of the salaries and benefits of the SAFER-funded positions. Only the salary and associated benefits (actual payroll expenses) for the SAFER-funded positions are eligible. Costs are reimbursable only if they are included as a part of the standard salary and benefits package available to all operational firefighter positions and are contractually obligated. In addition, only the salary and benefit costs for regularly scheduled and contracted operational shift hours are eligible for reimbursement with SAFER Grant Program funding.

The federal portion of grant funds for years one, two, and three is based on the usual annual cost of a first-year (i.e., entry-level) firefighter in the department at the time the grant application was submitted. “Usual annual costs” includes the base salary (excluding non-FLSA overtime) and the standard benefits package (including the average health cost, dental, vision, FICA, life insurance, retirement/pension, etc.) offered by fire departments to first-year (i.e., entry-level) firefighters

The amount of Federal funding provided to a recipient for hiring a firefighter in any fiscal year may not exceed—

- in the first and second years of the grant, 75 percent of the usual annual cost of a first-year firefighter employed by that department at the time the grant application was submitted; and
- in the third year of the grant, 35 percent of the usual annual cost of a first-year firefighter employed by that department at the time the grant application was submitted.

In cases of demonstrated economic hardship, and upon the request of the recipient, the Federal Emergency Management Agency (FEMA) Administrator may waive or reduce the cost-share, position cost limit, minimum budget, or supplanting requirements. The SAFER Grant Program Hiring of Firefighters Activity grant recipients may apply for the available waivers. The 2019 SAFER Grant program waived all matching funds for the entire three-year period. They may choose to do this again in the next award cycle based on economic hardships associated with COVID19

SAFER Grant Program award recipients are under no obligation to retain the SAFER Grant Program-funded positions after the conclusion of the period of performance.

During the grant period of performance, recipients of the FY 2019 SAFER Grant Program Hiring of Firefighters Activity are required to maintain the level of budgeted (filled and vacant positions) operational staffing that existed at the time of application, in addition to filling and retaining the SAFER Grant Program-funded positions.

The Management-Labor sub-committee began discussions regarding staffing, deployment, and budget at our meeting on October 6, 2020. This committee will be exploring options and opportunities surrounding staffing and deployment as well as challenges and issues of budget and fiscal impacts of the COVID19 caused recession. The goal of this sub-committee is to return to your Board with regular updates, including grant opportunities such as this.

FISCAL IMPACT:

There is no fiscal impact to provide this report. Any recommendations regarding staffing, deployment, and associated fiscal impacts would come before your Board at a later date.

9-5-20

Dear Jason,

I wanted to express my sincere gratitude for the help I got from Rob Bastianon and Derrick Shaw. I am in the process of getting a Permit for a new facade at a retail Space at Redhill Center. I had heard that

Rob was about 6 weeks out and I couldn't get my permit without your department's approval. I had emailed my plan and went in the following day to plead my case for immediate help. I need to be able to get open and in operation and Rob and Derrick were so sympathetic to my situation →



Hara Bosch

Dear Mr. Weber,

I would like to express
my appreciation as well as
gratitude to Mr. Bontamore.
He went beyond his duties

to assist me in my effort
to secure a timely fire & hazz
inspection.

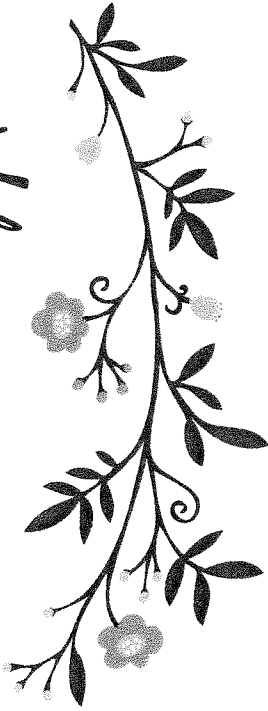
The Bos Valley Fire Dept. should
be proud of having employees
such as Mr. Bontamore.

Sincerely,

Hara Bosch



Thank you



They expressed that they
could help me get that approval
I needed that day. It was
such an amazing blessing.
I considered it a miracle. I
even told them I had people
praying for divine intervention.
It was such a relief and
I wanted to thank them and
your Department in writing from
the bottom of my heart ^{stacks} ~~and~~ ^{on} ~~the~~